



March 19, 2007

MEMORANDUM

TO: Department Directors & Elected Officials

FR: Mollie Anderson
Director

RE: New Policy Regarding No Smoking in State-Owned Motor Vehicles

Please find attached a new policy regarding prohibiting smoking in state-owned vehicles which will become effective April 9, 2007. As you know, recently the Governor signed into law the cigarette tax increase. He has also mentioned many times the benefits to our citizens if they stop smoking. Following is a quote from the Governor & Lt. Governor:

As part of our Administration's effort to promote the health of state employees, we have taken this step to prohibit smoking and second hand smoke in state vehicles. – Governor Chet Culver & Lt. Governor Patty Judge

Please review the attached policy with your employees and please post this policy in your department, along with the other policies.

Thank you.

c: Personnel Officers
Personnel Assistants
DAS Executive Leadership Team
Dale Schroeder



Iowa Department of
Administrative Services

Director's Office

Chester J. Culver, Governor
Patty Judge, Lt. Governor

Mollie K. Anderson, Director

NO SMOKING IN STATE-OWNED MOTOR VEHICLES POLICY
Effective April 9, 2007

In consultation with the Governor, and pursuant to Iowa Code sections 8A.361 - 366, the Director of the Department of Administrative Services issues the following policy:

Under Iowa Code section 8A.361, the Department of Administrative services provides for the assignment of all state-owned motor vehicles to all state officers and employees, and to all state offices, departments, bureaus, and commissions, except the state department of transportation, institutions under the control of the state board of regents, the department for the blind, and any other agencies exempted by law.

Upon direction by and consultation with the Governor, effective April 9, 2007, no smoking will be allowed in state-owned motor vehicles used by officers and employees of the departments, bureaus and commissions as stated above.