

OSHA Record-Keeping Decision Tree

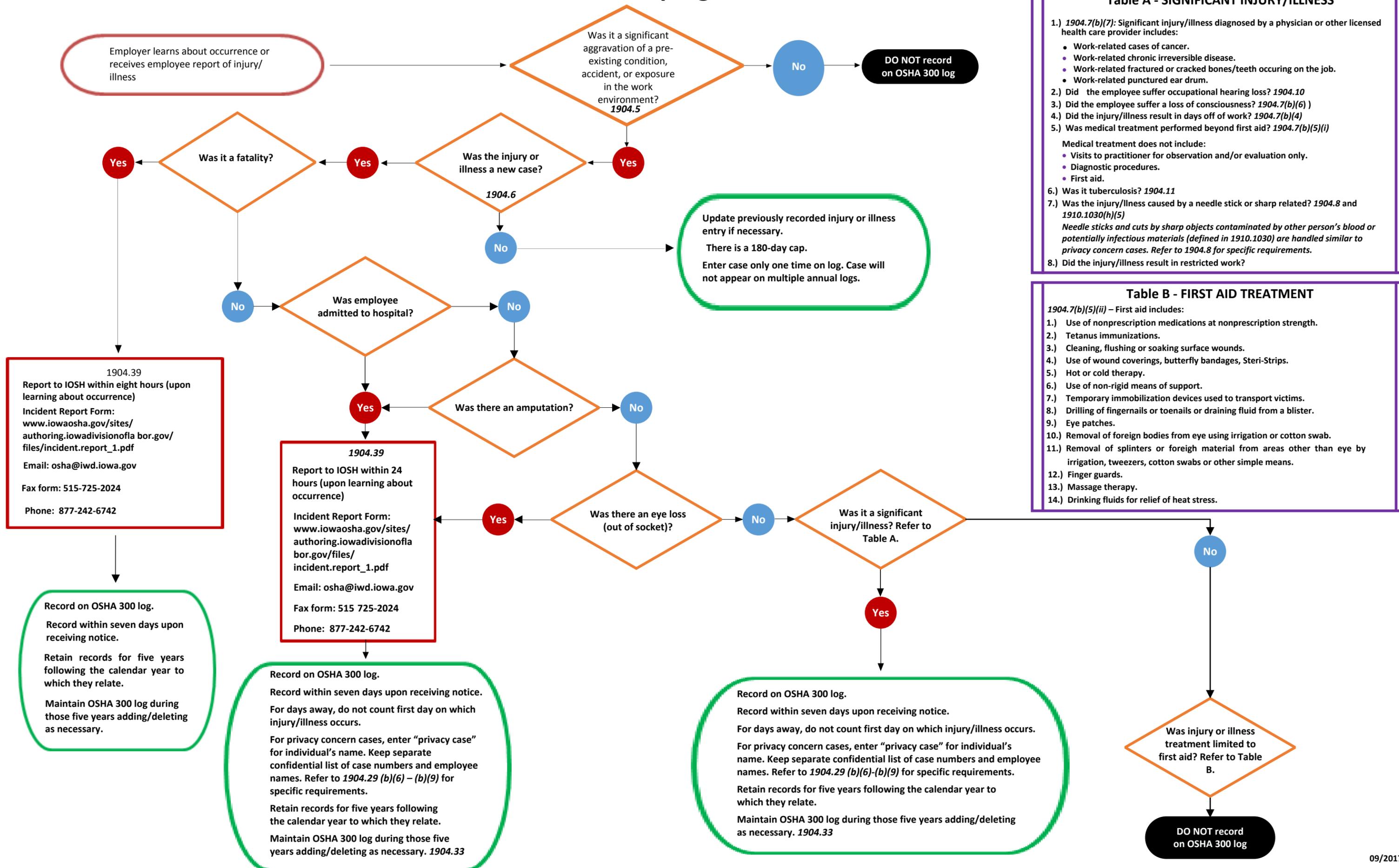


Table A - SIGNIFICANT INJURY/ILLNESS

- 1.) 1904.7(b)(7): Significant injury/illness diagnosed by a physician or other licensed health care provider includes:
 - Work-related cases of cancer.
 - Work-related chronic irreversible disease.
 - Work-related fractured or cracked bones/teeth occurring on the job.
 - Work-related punctured ear drum.
- 2.) Did the employee suffer occupational hearing loss? 1904.10
- 3.) Did the employee suffer a loss of consciousness? 1904.7(b)(6)
- 4.) Did the injury/illness result in days off of work? 1904.7(b)(4)
- 5.) Was medical treatment performed beyond first aid? 1904.7(b)(5)(i)

Medical treatment does not include:

 - Visits to practitioner for observation and/or evaluation only.
 - Diagnostic procedures.
 - First aid.
- 6.) Was it tuberculosis? 1904.11
- 7.) Was the injury/illness caused by a needle stick or sharp related? 1904.8 and 1910.1030(h)(5)

Needle sticks and cuts by sharp objects contaminated by other person's blood or potentially infectious materials (defined in 1910.1030) are handled similar to privacy concern cases. Refer to 1904.8 for specific requirements.
- 8.) Did the injury/illness result in restricted work?

Table B - FIRST AID TREATMENT

- 1904.7(b)(5)(ii) – First aid includes:
- 1.) Use of nonprescription medications at nonprescription strength.
 - 2.) Tetanus immunizations.
 - 3.) Cleaning, flushing or soaking surface wounds.
 - 4.) Use of wound coverings, butterfly bandages, Steri-Strips.
 - 5.) Hot or cold therapy.
 - 6.) Use of non-rigid means of support.
 - 7.) Temporary immobilization devices used to transport victims.
 - 8.) Drilling of fingernails or toenails or draining fluid from a blister.
 - 9.) Eye patches.
 - 10.) Removal of foreign bodies from eye using irrigation or cotton swab.
 - 11.) Removal of splinters or foreign material from areas other than eye by irrigation, tweezers, cotton swabs or other simple means.
 - 12.) Finger guards.
 - 13.) Massage therapy.
 - 14.) Drinking fluids for relief of heat stress.