



This form is to be used for the following payroll deduction request exceptions that cannot be made in Workday. Contact your Human Resources Associate (HRA) to determine available amount

- Final pay deduction
- One-time deduction due to special pay situations (comp time, settlement, bonus, etc.)

| | | | | |
|---------------------------------------|--|---|-----------------|--------------------|
| Personal Information | Last name _____ First name _____ M.I. _____ Social Security # _____ | | | |
| Effective Date | <input type="checkbox"/> Final check Date of last day worked: _____ (MM/DD/YYYY) Date of last check: _____ (MM/DD/YYYY) | | | |
| | <input type="checkbox"/> 1 check Date of check to be affected: _____ (MM/DD/YYYY) | | | |
| 457 Payroll Deduction Election | <i>The combined amount of all 457 pretax and Roth contributions in a tax year is limited to the IRS annually declared maximum contribution limits (see https://das.iowa.gov/RIC/SOI/contributions).</i> | | | |
| | AMT | Corebridge Financial (formerly AIG) | Empower | Horace Mann |
| | \$ | Pretax \$ _____ | Pretax \$ _____ | Pretax \$ _____ |
| | | Roth \$ _____ | Roth \$ _____ | Roth \$ _____ |
| % | Request a percent of check or specific net check amount at ric@iowa.gov or call RIC at 866-460-4692 to make your request. | | | |

Authorization

I authorize my employer to process this request. I have access and agree to the terms and conditions of the Iowa Retirement Investors' Club (RIC) as disclosed in the Plan Document. I have established 457 and 401a accounts with a RIC provider. I understand that the total of all 457 contributions made in the calendar year must not exceed the federal limits as required by the Internal Revenue Code section 457. I understand that withdrawals may only be made upon termination of employment or qualification for an in-service distribution.

 Employee ID# (acts as signature) **OR** **X** _____
 Participant Signature Date

| | | | |
|--------------------|--|--|--|
| Submit Form | Email: ric@iowa.gov Fax: 515-281-5102 Mail: DAS-HRE ▪ Attn: RIC ▪ 1305 E Walnut ▪ Des Moines, IA 50319 | | |
|--------------------|--|--|--|

| | | | |
|---------------------|------------|-----------------------|---------------------|
| RIC Use Only | HRA: _____ | Date Processed: _____ | Processed By: _____ |
|---------------------|------------|-----------------------|---------------------|

