

# It's easy to update your beneficiary information online.

## Designate beneficiaries for your

# by following the instructions below.\*

How to update your beneficiary information	
Access the beneficiary page	<ul> <li>Log in to your account on iowa.aigrs.com</li> <li>On the next screen, click the dropdown menu next to your name at the top of the page</li> <li>Click "Change Beneficiaries"</li> <li>You will be able to add, update or delete bene iciaries and designate bene iciary</li> </ul>
Create a new beneficiary	<ul> <li>Click "Add a beneficiary"</li> <li>Enter the new bene iciary's details</li> <li>Click the "Save" button</li> <li>Note: Fields with a red asterisk are required.</li> </ul>
Edit a beneficiary	<ul> <li>Click the plus sign by the beneficiary's name</li> <li>Edit desired fields on the record</li> <li>Click the "Save" button</li> </ul>
Delete a beneficiary	While editing the record, click the <b>"Delete"</b> button Note: Only unassigned beneficiaries can be deleted.

\* Beneficiary: The person you designate to receive any remaining account balance or income payments should you pass away.

How to update your beneficiary information (continued)	
Set or manage beneficiaries	<ul> <li>Click the "Beneficiary Designations" button at the bottom of the screen</li> <li>Scroll down until the buttons "Manage Your Beneficiary" and "Change Beneficiary Designation" appear</li> <li>To edit a designation, click "Change Beneficiary Designation" <ul> <li>To modify, click "Update"</li> <li>Change the benefit percentage and/or the "Primary or Contingent" type</li> <li>You can also choose to click "Remove"</li> <li>Before removing, you must first delete the percentage</li> <li>To add a beneficiary, click "Add Beneficiary Designation"</li> <li>Select the desired person/entity from the dropdown on the left</li> </ul> </li> <li>Set "Primary or Contingent" and enter a percentage <ul> <li>Click the "Add" button</li> </ul> </li> </ul>
Review your beneficiary designations	<ul> <li>From any page:</li> <li>Click "Your Name" in the upper right corner of the page</li> <li>Click "Change Beneficiaries"</li> <li>Click the "Beneficiary Designation" button</li> </ul>

### Will I receive a confirmation of the updated beneficiary designation be sent to me?

Yes, AIG Retirement Services will send a confirmation email by way of PersonalDeliver- e<sup>®</sup> whenever you update a beneficiary designation. In addition, we will mail a confirmation letter to your address of record. Beneficiary updates will also appear on your next quarterly statement.

### CLICK aig.com/RetirementServices CALL 1-888-569-7055 VISIT your financial professional

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