



Iowa
Retirement Investors' Club (RIC)
Look forward to retirement!

City of West Des Moines RIC Account Form



Personal Information

Name _____ Social Security # _____
Last First MI Existing accounts use last 4 digits only

Address _____ City _____ State _____ Zip _____

Birth Date _____ Phone (work) _____ Phone (home) _____

457 Payroll Deduction Election

The combined amount of all 457 pretax and Roth contributions in a tax year is limited to the IRS annually declared maximum contribution limits (see <https://das.iowa.gov/RIC/PSE/contributions>). The amount per check should be based on 26 pay periods per year.

Changes affect the 1st available check of the month following receipt of this form unless a future effective date is indicated. Future effective date: _____

Stop deductions
(Stop requests are immediate.)

Voya

Pretax \$ _____ / check Roth \$ _____ / check

Participant Signature

I authorize my employer to process these requests. I have access and agree to the terms and conditions of the Iowa Retirement Investors' Club (RIC) as disclosed in the Plan Document. I have established 457 and 401a accounts with a RIC provider. I understand that the total of all 457 contributions made in the calendar year must not exceed the federal limits as required by the Internal Revenue Code section 457. I understand that withdrawals may only be made upon termination of employment or qualification for an in-service distribution.

X _____
Participant Signature Date

Form Submission

New accounts: Provider account forms: Forward to the provider
 RIC Account Form: Forward to your Human Resources Department (shown below)

Existing account changes: RIC Account Form: Forward to your Human Resources Department (shown below)

Agent Use Only (Not required for existing accounts or electronic enrollment if available)

I am authorized to open accounts for this employee and verify that the participant has established 457/401a accounts with the provider shown below.

Print Agent Name _____ Agent Signature _____ Agent Phone Number _____ Provider Name _____ Date _____

Received by RIC	Payroll Office	RIC Use Only
	Date Received: _____	Date Pended: _____
	Paycheck Effective Date: _____	Entered: _____
	Name: _____	Checked: _____



Visit the RIC website at <https://das.iowa.gov/RIC> and click on the Public Employees portal to access the RIC At-A-Glance (from Your Plan Details), IRS maximum contribution limits, and other plan options specific to your employer's 457/401a plans .

City of West Des Moines ▪ Attn: Human Resources
 PO Box 65320 ▪ West Des Moines, IA 50265-0601 ▪ (515) 222-3616 ▪ Fax: (515) 273-0601

Iowa Retirement Investors' Club (RIC) ▪ 866-460-4692 (toll free) ▪ <https://das.iowa.gov/RIC>

