

# Governor's Office Facts – FY '13

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## General Information

**Address:** State Capitol Building  
Des Moines, IA 50319

## Workforce Data (unless otherwise noted, information provided is at the end of FY '13)

# FT EEs: 30	# PT EEs: 0	# Temporary EEs: 0	Average Length of Service: 4.20
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Span of Control: 9.67	Total Unemployment Insurance Claims: 4
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Employee Age Groups				Supervisor Age Groups				Females		Males	
<25	1	45-54	3	<25	0	45-54	1	# of Females:	15	# of Males:	15
25-34	16	55-64	4	25-34	1	55-64	1	% of WF:	50%	% of WF:	50%
35-44	3	65+	3	35-44	0	65+	0	Average Age:	40.26	Average Age:	40.24
Employee Average Age: 40.25				Supervisor Average Age: 47.63				Average Length of Service: 3.84		Average Length of Service: 4.55	

Minorities		Non-minorities		Breakout of Minorities		Did Not Respond	
# of Minorities:	2	# of Non-minorities:	27	# African-American:	1	# of "did not respond":	1
% of Workforce:	6.67%	% of Workforce:	90.00%	# Asian/Pacific Island:	1	% of Workforce:	3.33%
Average Age:	55.47	Average Age:	39.48	# Am. Indian/Alaskan:	0	Average Age:	30.63
Average Length of Service:	2.43	Average Length of Service:	4.39	# Hispanic or Latino:	0	Average Length of Service:	2.43

Persons With Disabilities		Persons With No Disabilities		Did Not Respond	
# of Persons With Disabilities:	1	# of Persons With No Disabilities:	25	# of "did not respond":	4
% of Workforce:	3.33%	% of Workforce:	83.33%	% of Workforce:	13.33%
Average Age:	57.83	Average Age:	38.12	Average Age:	49.18
Average Length of Service:	19.28	Average Length of Service:	1.97	Average Length of Service:	14.32

Officials/Administrators EEO Category 1: 15	Professionals EEO Category 2: 11	Technicians EEO Category 3: 0	Protective Service: Sworn EEO Category 4: 0
Protect. Serv.: Non-Sworn EEO Category 5: 0	Administrative Services EEO Category 6: 0	Skilled Craft EEO Category 7: 0	Service/Maintenance EEO Category 8: 2

Separation Rate: 19.05%	Hire Rate: 19.05%	Number Hires: 5	Transfer In: 1
Retirements: 0	All Terminations: 0	Voluntary Quits: 3	Transfer Out: 3

# of Classes Used: 16	Most Populous Classes: Administrative Assistant 1 (6), Governor's Admin Asst 2 (4), Governor's Admin Asst 3 (3)
Separations - By Class:	Administrative Assistant 1 (1), Governor's Administrative Assistant 2 (1), Governor's Administrative Assistant 4 (1)
# Eligible for Retirement:	6 in the next 5 years      % Eligible: 20.00%

## Leave and Benefits (unless otherwise noted, information provided is at the end of FY '13)

Vacation Payouts: \$26,735.54	Sick Leave Payouts: \$0	Annual Payroll: \$2,045,201.57	Avg. Base Salary: \$69,110.01	Overtime Days Worked: 0
Overtime Cost: \$0	Reassignment Pay: \$0	Recruitment Bonus Pay: \$0	Retention Pay: \$0	Exceptional Job Performance Pay: \$0
Vacation Pay - Earned Value: \$101,572.70	Vacation Days Earned: 402.1	Vacation Used Expense: \$77,397.46	Vacation Days Taken: 303.4	
Sick Leave Days Earned: 479.8	Reg. Sick Leave Used Expense: \$25,507.41	Reg. Sick Leave Days Used: 108.9	Converted Sick Leave To Vacation Days Used: 71.5	
Sick Leave -Earned Value: \$119,222.23		Avg. Sick Leave Days Per EE: 3.63	Converted Sick Leave To Vacation Used Expense: \$21,818.08	
Workers' Comp Leave Used Expense: \$0	Workers' Comp Leave Days Used: 0	Classification Appeals: 0	<b>Reclassifications</b> Up (Filled): 0 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 0 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$0	<b>Grievances</b> Contract Grievances: 0 Disciplinary: 0 Language: 0 Non-Contract Grievances: 0 Disciplinary: 0 Language: 0 Arbitrations: 0
Funeral Leave Used Expense: \$2,112.12	Funeral Days Used: 9.1	Extraordinary Pay: \$0		
Jury Leave Used Expense: \$0	Jury Leave Days Used: 0	Special Duty Pay: \$0		

\* based on difference between average of old and new pay grade FY '13. Vacancies and laterals were not calculated into the "cost."

Sources: Data Warehouse Queries; "Just the Facts for FY13" Almanac; Department of Management; DAS-HRE Labor Relations Team.

Date of Completion: December 3, 2013