

Gov's Office of Drug Control Policy Facts – FY '13

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General Information

Address: Wallace State Office Building
502 East 9th Street, First Floor
Des Moines, IA 50319

Workforce Data (unless otherwise noted, information provided is at the end of FY '13)

# FT EEs: 4	# PT EEs: 0	# Temporary EEs: 0	Average Length of Service: 18.19
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Span of Control: 1.50	Total Unemployment Insurance Claims: 3
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Employee Age Groups				Supervisor Age Groups				Females		Males	
<25	0	45-54	1	<25	0	45-54	0	# of Females:	1	# of Males:	3
25-34	1	55-64	2	25-34	1	55-64	1	% of WF:	25%	% of WF:	75%
35-44	0	65+	0	35-44	0	65+	0	Average Age:	56.72	Average Age:	46.33
Employee Average Age: 48.92				Supervisor Average Age: 46.17				Average Length of Service: 29.70		Average Length of Service: 14.35	

Minorities		Non-minorities		Breakout of Minorities		Did Not Respond	
# of Minorities:	0	# of Non-minorities:	4	# African-American:	0	# of "did not respond":	0
% of Workforce:	0%	% of Workforce:	100%	# Asian/Pacific Island:	0	% of Workforce:	0%
Average Age:	N/A	Average Age:	48.92	# Am. Indian/Alaskan:	0	Average Age:	N/A
Average Length of Service:	N/A	Average Length of Service:	18.19	# Hispanic or Latino:	0	Average Length of Service:	N/A

Persons With Disabilities		Persons With No Disabilities		Did Not Respond	
# of Persons With Disabilities:	1	# of Persons With No Disabilities:	1	# of "did not respond":	2
% of Workforce:	25%	% of Workforce:	25%	% of Workforce:	50%
Average Age:	57.83	Average Age:	34.51	Average Age:	51.68
Average Length of Service:	19.28	Average Length of Service:	1.05	Average Length of Service:	26.21

Officials/Administrators EEO Category 1: 2	Professionals EEO Category 2: 2	Technicians EEO Category 3: 0	Protective Service: Sworn EEO Category 4: 0
Protect. Serv.: Non-Sworn EEO Category 5: 0	Administrative Services EEO Category 6: 0	Skilled Craft EEO Category 7: 0	Service/Maintenance EEO Category 8: 0

Separation Rate: N/A%	Hire Rate: N/A%	Number Hires: 0	Transfer In: N/A
Retirements: 0	All Terminations: 0	Voluntary Quits: 0	Transfer Out: N/A

# of Classes Used: 3	Most Populous Classes: Management Analyst 4 (2), Drug Policy Coordinator (1), Public Service Executive 3 (1)
Separations - By Class:	none
# Eligible for Retirement:	2 in the next 5 years
	% Eligible: 50%

Leave and Benefits (unless otherwise noted, information provided is at the end of FY '13)

Vacation Payouts: \$24,529.70	Sick Leave Payouts: \$0	Annual Payroll: \$405,526.56	Avg. Base Salary: \$90,983.30	Overtime Days Worked: 0
Overtime Cost: \$0	Reassignment Pay: \$0	Recruitment Bonus Pay: \$0	Retention Pay: \$0	Exceptional Job Performance Pay: \$0
Vacation Pay - Earned Value: \$32,426.00	Vacation Days Earned: 97.6	Vacation Used Expense: \$23,336.04	Vacation Days Taken: 79.2	
Sick Leave Days Earned: 73.7	Reg. Sick Leave Used Expense: \$4,273.98	Reg. Sick Leave Days Used: 12.7	Converted Sick Leave To Vacation Days Used: 20.5	
Sick Leave -Earned Value: \$22,675.64		Avg. Sick Leave Days Per EE: 3.18	Converted Sick Leave To Vacation Used Expense: \$6,842.92	
Workers' Comp Leave Used Expense: \$0	Workers' Comp Leave Days Used: 0	Classification Appeals: N/A	Reclassifications Up (Filled): 0 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 0 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$0	
Funeral Leave Used Expense: \$171.44	Funeral Days Used: 1.0	Extraordinary Pay: \$0	Grievances Contract Grievances: N/A Disciplinary: N/A Language: N/A Non-Contract Grievances: N/A Disciplinary: N/A Language: N/A Arbitrations: N/A	
Jury Leave Used Expense: \$0	Jury Leave Days Used: 0	Special Duty Pay: \$0		

* based on difference between average of old and new pay grade FY '13. Vacancies and laterals were not calculated into the "cost."

Sources: Data Warehouse Queries; "Just the Facts for FY13" Almanac; Department of Management; DAS-HRE Labor Relations Team.

Date of Completion: December 3, 2013