Iowa Department of Administrative Services ▼ Human Resources Enterprise

Resident Treatment Worker

DEFINITION

Performs basic para-professional nursing or therapeutic work in the care or treatment of residents at a state institution for the elderly, intellectually disabled, or mentally ill; performs related work as required.

> **The Work Examples and Competencies listed are for illustrative purposes only and not intended to be the primary basis for position classification decisions.**

WORK EXAMPLES

Provides care and treatment of residents by implementing therapeutic programs designed by treatment team staff.

Assists or trains residents to perform basic skills such as dressing, feeding, and bathing.

Administers medications to residents as prescribed by a doctor.

Provides advice, psychological support, and direction to residents in order to facilitate the treatment program.

Performs basic clinical tests such as taking temperature, pulse, respiration, and blood pressure.

Records information relating to a resident's treatment program, such as medicines received or significant changes in behavior or attitude, on medical charts and treatment records.

Escorts residents to activities, dining hall, medical appointments, therapy sessions, recreation, school or other areas, in order to facilitate all aspects of the resident's overall treatment program.

Attends basic in-service training classes in order to learn skills needed to perform assigned duties and responsibilities.

Attends treatment team meetings in order to provide information relative to a resident's behavior or response to the treatment program.

Performs housekeeping tasks in order to maintain the cleanliness of the ward or living unit.

COMPETENCIES REQUIRED

Knowledge of the problems, attitudes, and needs of residents in an institutional setting.

Knowledge of patient care and basic nursing procedures (e.g., basic first aid; taking temperature, pulse, respiration, and blood pressure; administering hot or cold compresses, etc.).

Knowledge of medications and of their use and administration.

Knowledge of basic principles of personal hygiene and their application to personal care of institutional residents.

Knowledge of equipment and materials used in providing basic nursing/patient care.

Knowledge of methods and procedures used to maintain medical or treatment records.

Knowledge of body mechanics utilized in lifting, moving, dressing, giving simple treatments, or carrying out personal hygiene procedures.

Knowledge of housekeeping procedures used on a ward or living unit.

Ability to read and write the English language.

Ability to establish and maintain effective working relationships with institutional residents and to deal with each resident empathetically and tactfully.

Ability to administer prescribed medications.

Ability to maintain medical charts and treatment records.

Ability to apply patient care procedures and basic nursing practices including the administration of basic first aid; taking temperature, pulse, respiration and blood pressure; and administering hot or cold compresses.

Displays high standards of ethical conduct. Refrains from dishonest behavior.

Works and communicates with all clients and customers providing professional service.

Displays a high level of initiative, effort, attention to detail and commitment by completing assignments efficiently with minimal supervision.

Follows policy and cooperates with supervisors.

Fosters and facilitates cooperation, pride, trust, and group identity and team spirit throughout the organization.

Exchanges information with individuals or groups effectively by listening and responding appropriately.

EDUCATION, EXPERIENCE, AND SPECIAL REQUIREMENTS

No specific education or experience is required.

NOTE:

Designated positions in this job class require applicants to obtain the required Commercial Drivers License or Chauffeurs License and endorsements within a period of time as determined by the appointing authority at the time of hire.

Effective Date: 03/12 BR