

IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES ▼
HUMAN RESOURCES ENTERPRISE
PRODUCTION TECHNICIAN

DEFINITION

Performs the less difficult/routine duties in operating, maintaining, and making minor repairs to equipment for Iowa Public Television at the studio facilities and remote locations, including audio, video, or remote (mobile unit/flight pack) engineering, editing, and acquisition; performs related work as required.

The Work Examples and Competencies listed are for illustrative purposes only and not intended to be the primary basis for position classification decisions.

WORK EXAMPLES

Responsible for general technical support for productions; confers with the producer/director, project manager, or supervisor as to the needs of the production and makes sure those requirements are met to his or her satisfaction.

Determines the type of equipment to be used to meet the needs of the production and has that equipment ready as required.

Makes minor repairs and adjustments on production equipment associated with the production and broadcasting of programs.

COMPETENCIES REQUIRED

Broad knowledge of all technical areas listed below with an expertise in at least ONE of the technical areas listed below.

Knowledge of electronic field production, studio production, remote production techniques, and related equipment including linear and non-linear editing techniques and equipment.

Knowledge of audio production techniques and equipment.

Ability to assist the producer/director in aesthetic and content decisions of field, studio, and remote production.

Ability to edit video or audio productions according to specifications of producer/director, project manager, or supervisor.

Displays high standards of ethical conduct. Exhibits honesty and integrity. Refrains from theft-related, dishonest or unethical behavior.

Works and communicates with internal and external clients and customers to meet their needs in a polite, courteous, and cooperative manner. Committed to quality service.

Displays a high level of initiative, effort and commitment towards completing assignments efficiently. Works with minimal supervision. Demonstrates responsible behavior and attention to detail.

Responds appropriately to supervision. Follows policy and cooperates with supervisors.

Aligns behavior with the needs, priorities and goals of the organization.

Encourages and facilitates cooperation, pride, trust, and group identity. Fosters commitment and team spirit.

Expresses information to individuals or groups effectively, taking into account the audience and nature of the information. Listens to others and responds appropriately.

EDUCATION, EXPERIENCE, AND SPECIAL REQUIREMENTS

Graduation from an accredited four-year college or university with a bachelor's degree in film, video, journalism, tele-communicative arts, or related field, and one year of full-time experience in the film/video/sound or television industry;

OR

graduation from an accredited college or university with a master's degree in film, video, journalism, tele-communicative arts, or related field, may be substituted for the required education and experience;

OR

an equivalent combination of experience and education substituting one year of the required experience (30 semester hours or one year) for each year of the required education.

NOTE:

Positions in this class are exempt from the screening and referral requirements of the Iowa Department of Administrative Services – Human Resources Enterprise. Apply directly to the employing agency.

Iowa Public Television
6450 Corporate Drive
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