

IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES ▼
HUMAN RESOURCES ENTERPRISE

NURSING STANDARDS REPRESENTATIVE

DEFINITION

Oversees the review and approval of nursing standards, practice, continuing education, curriculum and licensure for Licensed Practical Nurses, Registered Nurses, and Advanced Registered Nurse Practitioners in Iowa; interprets Board of Nursing regulations to the public; performs related work as required.

The Work Examples and Competencies listed are for illustrative purposes only and not intended to be the primary basis for position classification decisions.

WORK EXAMPLES

Develops, revises and implements rules and regulations for nursing practice, education and continuing education.

Establishes and maintains parameters of nursing practice for nurses; defines nursing practice for nurses, other health professionals, and the public, disseminates clear explanations of the role of nurses.

Specifies parameters and requirements for nursing education, so that programs attain and maintain the status of full approval.

Specifies parameters and requirements of nursing continuing education to ensure availability of continuing education needed for licensure renewal or reactivation; facilitates statewide planning; reviews and approves continuing education provider applications.

Conducts nursing education program surveys.

Performs enforcement investigations which require nursing practice judgment.

Establishes and implements examination and initial licensure procedures; oversees licensure of nurses.

Participates in continuing education to maintain credentials and increase expertise and knowledge in professional clinical nursing and education.

COMPETENCIES REQUIRED

Knowledge of the principles of nursing theory and practice.

Knowledge of current literature, trends, and technology in the fields of nursing.

Knowledge of current teaching methods, procedures and theories application to nursing education or administration.

Ability to independently plan and organize systems and services to meet the needs of the agency.

Ability to provide leadership and guidance in developing and maintaining nursing standards.

Ability to exercise tact, discretion and judgment to reach an objective and maintain goodwill.

Ability to interpret department policies, procedures and regulations.

Ability to interact with medical and nursing professionals, private and public officials, and the general public on a local, national and international basis.

Ability to exercise professional judgement in evaluating the quality of services and recommending changes.

Ability to be proactive regarding events, to improve job performance, avoid problems or find/create new opportunities.

Ability to keep own emotions under control and restrain negative behaviors when provoked or when working under conditions of stress.

Ability to understand and appreciate different and opposing perspectives, to adapt own approach to changing situations and to change or easily accept changes in own organization or job requirements.

Displays high standards of ethical conduct. Exhibits honesty and integrity. Refrains from theft-related, dishonest or unethical behavior.

Works and communicates with internal and external clients and customers to meet their needs in a polite, courteous, and cooperative manner. Committed to quality service.

Displays a high level of initiative, effort and commitment towards completing assignments efficiently. Works with minimal supervision. Demonstrates responsible behavior and attention to detail.

Responds appropriately to supervision. Follows policy and cooperates with supervisors.

Aligns behavior with the needs, priorities and goals of the organization.

Encourages and facilitates cooperation, pride, trust, and group identity. Fosters commitment and team spirit.

Expresses information to individuals or groups effectively, taking into account the audience and nature of the information. Listens to others and responds appropriately.

EDUCATION, EXPERIENCE, AND SPECIAL REQUIREMENTS

Graduation from an accredited college or university with a Masters degree in Nursing, and experience equal to three years of full-time professional experience in nursing education or administration.

NECESSARY SPECIAL REQUIREMENTS

Licensure as a Registered Nurse in the State of Iowa by the Iowa Board of Nursing or licensure as a Registered Nurse in accordance with the Nurse Licensure Compact Administrator's Agreement of the National Council of State Boards of Nursing.

NOTE

More information regarding the Nurse Licensure Compact Administrators Agreement of the National Council of State Boards of Nursing is available at: [Nurse Licensure Compact](#)

Review the provisions of the statute that authorized the creation of the Nurse Licensure Compact at: [Chapter 152E, Iowa Code](#)

Effective Date: 06/09 DDF