

IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES ▼
HUMAN RESOURCES ENTERPRISE

LABOR MARKET RESEARCH ECONOMIST 2

DEFINITION

Performs journey level professional statistical research work gathering, compiling, evaluating and reporting on economic data pertaining to labor market and employment programs; performs related work as required.

The Work Examples and Competencies listed are for illustrative purposes only and not intended to be the primary basis for position classification decisions.

WORK EXAMPLES

Gathers, compiles, and evaluates labor market/economic data and information; computes statistics using calculators, computers and conversion tables in accordance with prescribed methodologies.

Effectively communicates labor market/economic issues pertaining to a particular federal/state cooperative program.

Refines and analyzes the validity of collected data according to procedures outlined by the Department of Labor.

Implements small research projects or portions of a larger research project requiring specialized statistical or other specialized technical skills.

Analyzes/explains employment patterns and economic trends as it pertains to a particular federal/state program.

Composes narrative reports and prepares charts, graphs and tables; develops forms, worksheets and questionnaires; writes programs for mainframe and personal computers.

COMPETENCIES REQUIRED

Knowledge of standard statistical labor market/economic research techniques and terminology.

Knowledge of labor market/economic source data for Iowa and the nation.

Knowledge of state and national labor market/economic trends.

Ability to analyze labor market/economic data and determine its program validity.

Ability to interpret computer output as it relates to labor market/economic projects.

Ability to use graphs, charts and tables to aid in the presentation of labor market/economic data.

Displays high standards of ethical conduct. Refrains from dishonest behavior.

Works and communicates with all clients and customers providing polite, quality professional service.

Displays a high level of initiative, effort, attention to detail and commitment by completing assignments efficiently with minimal supervision.

Follows policy, cooperates with supervisors and aligns behavior with the goals of the organization.

Fosters and facilitates cooperation, pride, trust, group identity and team spirit throughout the organization.

Exchanges information with individuals or groups effectively by listening and responding appropriately.

EDUCATION, EXPERIENCE, AND SPECIAL REQUIREMENTS

Graduation from an accredited college or university with a Bachelor's Degree in Statistics, Mathematics, or Economics; and two-years full-time experience in statistical analysis or economic research;

OR

graduation from an accredited college or university with a Master's Degree in Statistics, Mathematics, and/or Economics;

OR

an equivalent combination of experience and education substituting one year of full-time work in statistical analysis or economic research for year (30 semester hours) of the required education to a maximum of four years;

OR

employees with current continuous experience in the state executive branch that includes eighteen months of full-time work as a Labor Market Research Economist 1.

Effective Date: 04/10 CH