

IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES ▼
HUMAN RESOURCES ENTERPRISE

FIRE SERVICE TECHNICAL ASSISTANT

DEFINITION

Performs diversified training equipment and training grounds maintenance, delivers and sets up mobile training units and training props for a state fire academy; performs related work as required.

The Work Examples and Competencies listed are for illustrative purposes only and not intended to be the primary basis for position classification decisions.

WORK EXAMPLES

Design, construct, and maintain mobile and fixed fire service training equipment and training props.

Maintain fire service equipment (e.g., personal protective equipment/gear, turnout gear, helmets, boots, and self contained breathing apparatus) for use by fire service students and staff.

Coordinate the statewide delivery and retrieval of mobile training units (e.g., interior fire attack simulator, smoke, confined space entry and rescue, propane tank, propane bobtail, air cascade and mobile pump trailers).

Maintain a workspace necessary to maintain fire service training equipment and training props.

Maintain fire extinguishers and related equipment.

Maintain shop, laboratory and dirty classroom areas.

COMPETENCIES REQUIRED

Knowledge of personal protective equipment and self-contained breathing apparatus.

Knowledge of the safe operation of equipment, power tools and maintenance equipment at the state fire academy.

Knowledge of fire service related occupation and training program subject matter.

Knowledge of standards, rules and regulations pertaining to the-operation of the state fire academy.

Skill in the use of heavy equipment, (e.g., tow vehicle, one-ton pickup, tractor-trailer combination and attached trailers).

Ability to operate and maintain state fire academy equipment.

Ability to schedule multiple events and activities.

Displays high standards of ethical conduct. Exhibits honesty and integrity. Refrains from theft-related, dishonest or unethical behavior.

Works and communicates with internal and external clients and customers to meet their needs in a polite, courteous, and cooperative manner. Committed to quality service.

Displays a high level of initiative, effort and commitment towards completing assignments efficiently. Works with minimal supervision. Demonstrates responsible behavior and attention to detail.

Responds appropriately to supervision. Follows policy and cooperates with supervisors.

Aligns behavior with the needs, priorities and goals of the organization.

Encourages and facilitates cooperation, pride, trust, and group identity. Fosters commitment and team spirit.

Expresses information to individuals or groups effectively, taking into account the audience and nature of the information. Listens to others and responds appropriately.

EDUCATION, EXPERIENCE, AND SPECIAL REQUIREMENTS

Experience equal to three years' full-time work in fire service training.

NECESSARY SPECIAL REQUIREMENTS

Designated positions in this job class require applicants to obtain the required Commercial Drivers License within a period of time determined by the appointing authority at the time of hire.

Effective Date: 08/06 CH