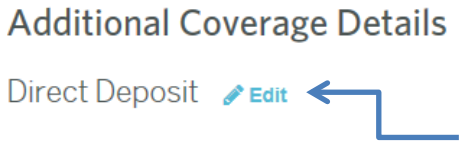
How To Change FSA Bank Information in IowaBenefits

1. **Log into IowaBenefits at https://bfi.secure-enroll.com/go/bfi**

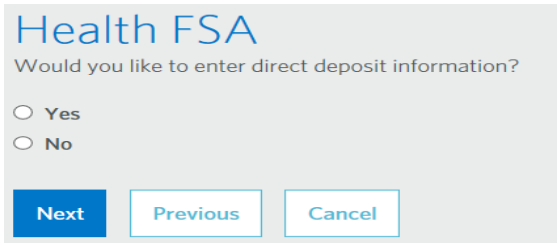
2. **Click on *Health FSA* or *Dependent Care FSA,* whichever applies. If you have both, click on *Health FSA*. If flex doesn't show, click on *Additional Benefits*.**

3. **Scroll down to the FSA section and click on *Show Plan Details.***

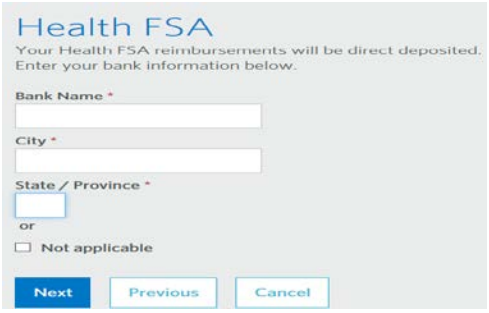
4. **Click on *Edit* next to Direct Deposit.**



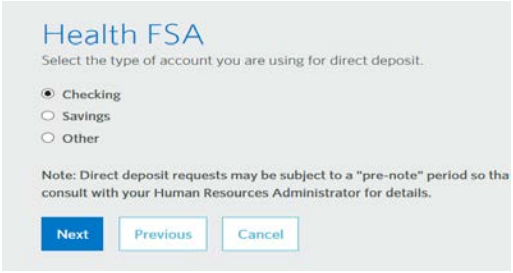
5. **If you wish to remove direct deposit, click *No* and then *Next*. If you wish to add or change direct deposit information, click on *Yes* and then *Next*.**



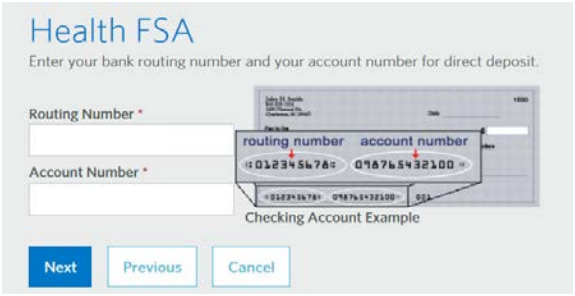
6. **Add or change your bank name, city and state and click *Next*.**



7. **Click *Checking, Savings*, or *Other* and then *Next*.**



8. **Add your bank's routing number and your account number, then click *Next.***



9. **If you have both plans, click on *Show Plan Details* and repeat these steps for the second plan.**

10. **Click *Save.***