




Upcoming Courses for...

June 2018



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
 Performance & Development SOLUTIONS http://learnatpds.iowa.gov/		 Take advantage of State pricing on computer classes through New Horizons. Learn More		1 Crucial Conversations (Day 2) (MTS CC 101)
4	5 Performance Evaluation (MTS NC 401) Fundamentals of Supervision (MTS NC 151)	6 Course Added Diversity Training for Employees (MTS GI 450) (1/2 day) held at Economic Development (open to all state employees)	7 Course Added Presentation Skills (MTS PT 998)	8 The Servant Leader (MTS SL 001)
11	12 Advanced Principles of Comm. – Part 2 Coaching (MTS AU 002)	13	14 Ethical Issues in Today's Workplace (1/2 day) (MTS PT 992)	15
18  NEW! Over 500 courses available 24/7 from your desk!	19 From Interview to Hire (MTS NC 301)	20 Course Added Contract Administration (MTS CP 514) (Procurement)	21	22
25	26 Course Added Investigating Employee Misconduct (MTS NC 118)	27	28	29 New Cohort August 2018 