






Upcoming Courses for...

June 2017



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
 <p>http://learnatpds.iowa.gov/</p>			1	2 Professional Impact (MTS GI 084)
5 Human Relations Skills (MTS SC 203) Day 1	6 Human Relations Skills (MTS SC 203) Day 2	7 Crucial Conversations (MTS CC 101) Day 1	8 Crucial Conversations (MTS CC 101) Day 2 Discipline, Grievance & the Contract (MTS NC 901)	9 Fundamentals of Supervision (MTS NC 151)
12 Advanced Principles of Communication Part 2 - Coaching (MTS AU 002)	13 Ethical Issues in Today's Workplace (MTS PT 992)	14 The Servant Leader (MTS SL 001)	15 **JUST ADDED** Performance Evaluation (MTS NC 401)	16   Over 500 courses available 24/7 from your desk!
19	20 Intro to State Procurement (MTS SP 001) ½ day class	21	22 Investigating Employee Misconduct (MTS NC 118)	23
26 New Cohort July 	27	28	29  Take advantage of State pricing on computer classes through New Horizons. Learn More	30