

JANUARY 2022

- January 6 Introduction to State Procurement - Classroom
- January 10 Financials/Budgeting - Virtual
- January 11 Discipline, Grievance and the Merit System - Virtual
- January 11 Performance Evaluation - Virtual
- January 12 Diversity Training for Employees - Virtual
- ~~January 13 Emotional Intelligence – Classroom~~ **CANCELLED**
- January 13 Fundamentals of Supervision – Virtual
- January 18 Advanced Principles of Communication-Authenticity - Virtual
- January 18 Strategies for Work/Life Balance-Day 1 - Virtual
- January 19 Managing Effective Meetings - Virtual
- January 20 Project Management Fundamentals – Classroom
- January 26 Dimensions of Leadership – Virtual
- January 26 From Interview to Hire – Virtual
- January 27 Listening Skills – Virtual



Sign up online in the [LMS](#) to reserve your seat!
Visit the [PDS website](#) for more information on Training and Development.
Send an email to PDS@iowa.gov if you have questions.

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For additional PDS class information, course descriptions & objectives, certificate series, and participating agencies check out the [course catalog](#).