

Upcoming Courses for...

November 2019



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4 Professional Impact (MTS GI 084)	5 Crucial Conversations (MTS CC 101) (Day 1) Dicipline, Grievance, & the Merit System (MTS NC 903)	6 Crucial Conversations (MTS CC 101) (Day 2) Dimensions of Leadership (MTS GI 230) Contract Administration (MTS CP 514)	7 Dimensions of Behavior (MTS GI 312)	8
11 	12 Diversity Training for Employees (MTS GI 450) (1/2 Day) Enhancing Team Membership (MTS TM 001)	13 Advanced Procurement (MTS AP 001)	14 From Interview to Hire (MTS NC 301) Advanced Principles of Comm- Part 2: Coaching (MTS AU 002)	15 Take advantage of State pricing on computer classes through New Horizons. Learn More
18	19 Emotional Intelligence (MTS EI 201)	20	21	22
25	26 http://learnatpds.iowa.gov/	27	28 Thanksgiving Day	29 State Holiday