



September 2019



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>2</p>  <p>State Holiday</p>	<p>3</p>	<p>4</p> <p>Professional Impact (MTS GI 084)</p>	<p>5</p>	<p>6</p> <p>Generational Diversity (MTS GD 001)</p>
<p>9</p> <p>Project Management Fundamentals (MTS PT 123)</p>	<p>10</p> <p>From Interview to Hire (MTS NC 301)</p> <p>Investigating Employee Misconduct (MTS NC 118)</p>	<p>11</p> <p>Advanced Principles of Comm- Part 1: Authenticity (MTS AU 001)</p>	<p>12</p>	<p>13</p> <p>Enhancing Team Membership (MTS TM 001)</p>
<p>16</p>	<p>17</p> <p>Dimensions of Behavior (MTS GI 312)</p> <p>Fundamentals of Supervision (MTS NC 151)</p> <p>**Diversity Training for Employees (MTS GI 450) offsite: IPERS Building**</p>	<p>18</p> <p>Contract Administration (MTS CP 514)</p>	<p>19</p> <p>Crucial Conversation (MTS CC 101) (Day 1)</p> <p>Dimensions of Leadership (MTS GI 230)</p>	<p>20</p> <p>Crucial Conversation (MTS CC 101) (Day 2)</p>
<p>23</p>	<p>24</p> <p>Performance Evaluation (MTS NC 401)</p> <p>Discipline, Grievance & the Merit System (MTS NC 903)</p>	<p>25</p> <p>Advanced Principles of Comm- Part 2: Coaching (MTS AU 002)</p> <p>Diversity Training for Managers (MTS GI 400)</p>	<p>26</p> <p>Managing Conflict & Resistance in the Workplace (MTS GI 165)</p> <p>Emotional Intelligence (MTS EI 201)</p>	<p>27</p> <p>Shaping Effective & Engaged Teams (MTS ET 001)</p>
<p>30</p>  <p>Take advantage of State pricing on computer classes through New Horizons. Learn More</p>				<p>New Cohort January 2020</p> 