




September 2018



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			 <p>Take advantage of State pricing on computer classes through New Horizons. Learn More</p>	
<p>3</p>  <p>State Holiday</p>	<p>4</p>	<p>5</p> <p>Fundamentals of Supervision (MTS NC 151)</p> <p>Project Management (Day1) (MTS PT 103)</p>	<p>6</p> <p>Project Management (Day 2) (MTS PT 103)</p>	<p>7</p> <p>Generational Diversity (MTS GD 001)</p>
<p>10</p>	<p>11</p> <p>Discipline, Grievance & the Merit System (MTS NC 903)</p> <p>Advanced Principles of Comm - Part 1 Authenticity (MTS AU 001)</p>	<p>12</p>	<p>13</p> <p>Professional Impact (MTS GI 084)</p> <p>Dimensions of Behavior (MTS GI 312) (1/2 day)</p>	<p>14</p>
<p>17</p> <p>Managing Your Time & Priorities (MTS GI 090)</p>	<p>18</p>	<p>19</p> <p>Managing Stress & Workplace Accountability (MTS MS 001)</p>	<p>20</p> <p>Managing Conflict & Resistance in the Workplace (MTS GI 165)</p>	<p>21</p> <p>Intro to State Procurement (MTS SP 001) (1/2 day)</p> <p>Shaping Effective & Engaged Teams (MTS ET 001)</p>
<p>24</p> <p>New Cohort January 2019</p> 	<p>25</p> <p>Investigating Employee Misconduct (MTS NC 118)</p> <p>Advanced Principles of Comm - Part 2 Coaching (MTS AU 002)</p>	<p>26</p> <p>Contract Administration (MTS CP 514)</p>	<p>27</p> <p>Crucial Conversations (Day 1) (MTS CC 101)</p> <p>Human Relations (Day 1) (MTS SC 203)</p>	<p>28</p> <p>Crucial Conversations (Day 2) (MTS CC 101)</p> <p>Human Relations (Day 2) (MTS SC 203)</p>