




March 2019



MONDAY	TUESDAY	WEDNESDAY	THURS\DAY	FRIDAY
 <p>http://learnatpds.iowa.gov/</p>			 <p>Take advantage of State pricing on computer classes through New Horizons. Learn More</p>	1
4	5 Diversity Training for Employees (MTS GI 450) (1/2 day class)	6 Fundamentals of Supervision (MTS NC 151)	7	8 Shaping Effective & Engaged Teams (MTS ET 001)
11 New Cohort August 2019 	12 Investigating Employee Misconduct (MTS NC 118) Advanced Principles of Comm - Part 1 Authenticity (MTS AU 001)	13 Crucial Accountability (MTS CA 101)	14 The Servant Leader (MTS SL 001) Contract Administration (MTS CP 514)	15
18	19	20	21 Human Relations (Day 1) (MTS SC 203)	22 Human Relations (Day 2) (MTS SC 203)
25	26 Advanced Principles of Comm - Part 2 Coaching (MTS AU 002)	27 Intro to State (1/2 day) Procurement (MTS SP 001)	28	29 Ethical Issues in Today's Workplace (1/2 day) (MTS PT 992)