

PDS FY 23 Course Fees

Course Name	Participating State Entities	Non-Participating State Entities
Advanced Principles of Communication – Part 1	\$60	\$188
Advanced Principles of Communication – Part 2	\$60	\$188
Advanced Procurement Certification	No Charge	\$188
Advanced Thinking for the Problem-Solving Manger	\$173	\$346
Contract Administration	No Charge	\$15
Creative Thinking	\$80	\$160
Crucial Accountability	\$225	\$450
Crucial Conversations (2 days)	\$325	\$650
Cultural Competency	\$184	\$368
Customer Experience	\$100	\$200
Developing Employees	No Charge	\$188
Dimensions of Behavior (1/2 day)	\$105	\$210
Dimensions of Leadership	\$217	\$434
Discipline, Grievances and the Merit System	No Charge	\$188
Diversity Training for Employees (1/2 day)	No Charge	\$96
Diversity Training for Managers & Supervisors	No Charge	\$188
Emotional Intelligence	\$235	\$506
Enhancing Team Membership	\$60	\$188
Ethical Issues in Today's Workplace (1/2 day)	No Charge	\$96
Ethics of Leadership and Influence	\$184	\$368
Financials/Budgeting	\$100	\$200
From Interview to Hire	No Charge	\$188
Fundamentals of Supervision	\$60	\$188
Generational Diversity	\$173	\$346
Getting Things Done	\$200	\$400
Introduction to State Procurement (1/2 day)	No Charge	\$96
Investigating Employee Misconduct	No Charge	\$188
Leading Through Change	\$173	\$346
Listening Skills	\$100	\$200
Managing Conflict and Resistance in the Workplace	\$155	\$310
Managing Effective Meetings (1/2 day)	\$100	\$200
Managing Stress and Workplace Accountability	\$184	\$368
Performance Evaluation	No Charge	\$188
Professional Impact	\$173	\$346
Project Management Seminar (2 days)	\$258	\$516
Project Management Fundamentals	\$129	\$258
Shaping Effective and Engaged Teams	\$60	\$188
Strategies for Work Life Balance (2 days)	\$385	\$770
The Servant Leader	\$173	\$346
Thriving on Change	\$235	\$470
Workplace Harassment	\$60	\$120
E-Learning Courses		
Americans with Disabilities Act	No Charge	\$42
Equal Employment Opportunity/Affirmative Action/ Anti-Discrimination	No Charge	\$42
Creating A Violence-Free Workplace	No Charge	\$42
Preventing Sexual Harassment for Employees	No Charge	\$42
Preventing Sexual Harassment for Managers and Supervisors	No Charge	\$42
The Role of the Lead Worker	No Charge	\$42
State Government Foundations	No Charge	\$42
Substance Abuse Policy	No Charge	\$42

