

Introduction to State Procurement



Course Number: MTS SP 001

Cost Per Person: No Charge/Participating Agency, \$96/Non-Participating

Eligibility: Must pass 6 web-based courses prior to taking this class

Instructor: Kim Hanson

Length: 8:30 am - 12:30 pm (4 hours)

Location: Des Moines, Hoover State Office Building, Level A

Scheduled Sessions:

8/8/19

10/3/19

12/20/19

2/18/20

4/15/20

6/19/20

Overview:

This half-day seminar is designed to prepare state employees to conduct procurement actions with an estimated value up to \$5,000. Participants must take and pass six web-based courses on legislative procurement code prior to registering for this seminar. These classes are available at DAS-Central Procurement Enterprise's training website. If you have any questions about how to get started taking the prerequisite courses please contact Kim Hanson at (515) 401-9542 or kim.hanson@iowa.gov.

After completing this seminar, you will be able to:

- Identify procurement rules of the road
- Detail the steps in the purchasing cycle
- Differentiate types and methods of procurement
- Describe ethical issues related to procurement