

# Advanced Procurement Certification



<b>Course Number:</b>	MTS AP 001	<b>Scheduled Sessions:</b>
<b>Cost Per Person:</b>	No Charge/Participating, \$188/Non-Participating	11/13/19 5/7/20
<b>Eligibility:</b>	Must take Intro to Procurement prior to taking this class	
<b>Instructor:</b>	Kim Hanson	
<b>Length:</b>	8:30 am - 4:30 pm	
<b>Location:</b>	Des Moines, Hoover State Office Building, Level A	

## Overview:

This full-day seminar is designed to prepare state employees to conduct procurement actions with an estimated value between \$5,000 and \$50,000. Formerly known as 'Services Contracting' this seminar now covers procurement of goods and services. Participants must take and pass the Introduction to State Procurement Seminar prior to registering for this seminar.

## After completing this seminar, you will be able to:

- Complete research and needs assessments
- Identify steps in the solicitation process
- Construct evaluation procedures