

Project Management



Course Number:	MTS PT 103	Scheduled Sessions:	
Cost Per Person:	\$258/Participating, \$516/Non-Participating		9/5 – 9/6/18
Eligibility:	Designed for Project Managers		10/24 – 10/25/18
Instructor:	Your Clear Next Step		1/9 – 1/10/19
Length:	8:30 am – 4:30 pm (2 Days)		4/10 – 4/11/19
Certificate Series:	Leadership Development Certificate		
Location:	Des Moines, Hoover State Office Building, Level A		

Overview:

Designed specifically for those who are actively managing projects, this class is a deep dive into the processes, knowledge areas, inputs, and outputs you need to know about to manage projects more effectively. Based on the best practices of the Project Management Institute's *Guide to the Project Management Body of Knowledge*, this highly interactive class Will give you a chance to evaluate and improve your approach to project management.

You'll learn about the constants – those fundamentals of project management that hold true regardless of the scope or nature of the project – plus you'll be exposed to some of the most common reasons project approaches vary. This hands-on, no-nonsense class can serve as a foundation for project managers new to their role, as well as an eye-opening refresher for seasoned project managers who have been managing projects for years, and you will come away with tools you can use right away.

Objectives:

- Identify the nine knowledge areas described by PMI's PMBOK
- Practice creating commonly-used artifacts within the Project Management Lifecycle
- Describe some of the common mistakes made in Project Management
- Practice creating and managing a project plan
- Create solution options for building and maintaining a project team
- Identify opportunities for improvement, using recent projects as examples