

Introduction to State Procurement



Course Number:	MTS SP 001	Scheduled Sessions:	
Cost Per Person:	No Charge/Participating Agency, \$96/Non-Participating		7/26/18
Eligibility:	Must pass 6 web-based courses prior to taking this class		9/21/18
Instructor:	Kim Hanson		11/20/18
Length:	8:30 am - 12:30 pm (4 hours)		1/22/19
			3/27/19
			5/21/19
Location:	Des Moines, Hoover State Office Building, Level A		

Overview:

This half-day seminar is designed to prepare state employees to conduct procurement actions with an estimated value up to \$5,000. Participants must take and pass six web-based courses on legislative procurement code prior to registering for this seminar. These classes are available at DAS-Central Procurement Enterprise's training website. If you have any questions about how to get started taking the prerequisite courses please contact Kim Hanson at (515) 401-9542 or kim.hanson@iowa.gov.

After completing this seminar, you will be able to:

- Identify procurement rules of the road
- Detail the steps in the purchasing cycle
- Differentiate types and methods of procurement
- Describe ethical issues related to procurement