

## FY18 Course Fees for Participating State Entities



MINIMUM OF 15 PARTICIPANTS REQUIRED PER COURSE

Two-Day Courses	Course Fees Per Participant
Crucial Conversations	\$239
Human Relations	\$138
Project Management	\$200
One-Day Courses	
Advanced Principles of Communication – Part 1	\$30
Advanced Principles of Communication – Part 2	\$30
Advanced Procurement Certification	No Charge
Cultural Competency	\$30
Customer Service	\$70
Dimensions of Leadership	\$105
Discipline, Grievances, and the Merit System	No Charge
Diversity Training for Managers and Supervisors	No Charge
Enhancing Team Membership	\$30
Ethics of Leadership and Influence	\$30
From Interview to Hire	No Charge
Fundamentals of Supervision	\$30
Generational Diversity	\$30
Investigating Employee Misconduct	No Charge
Leading Through Change	\$30
Listening, The Forgotten Skill	\$70
Managing Conflict and Resistance in the Workplace	\$99
Managing Stress and Workplace Accountability	\$30
Managing Your Time and Priorities	\$70
Performance Evaluation	No Charge
Professional Impact	\$30
Project Management Fundamentals	\$100
Shaping Effective and Engaged Teams	\$30
Strategic Planning and Systems Thinking	\$30
The Servant Leader	\$30
Thriving on Change	\$117
1/2-Day Courses	
Dimensions of Behavior	\$64
Diversity Training for Employees	No Charge
Ethical Issues in Today's Workplace	No Charge
Introduction to State Procurement	No Charge
E-Learning for State of Iowa Employees	
Americans with Disabilities Act	No Charge
Equal Employment Opportunity/Affirmative Action/Anti-Discrimination	No Charge
Creating a Violent-Free Workplace	No Charge
Preventing Sexual Harassment For Employees	No Charge
Preventing Sexual Harassment for Managers and Supervisors	No Charge
The Role of the Lead Worker	No Charge
State Government Foundations (Mar 18)	No Charge
Substance Abuse Policy	No Charge

**FY18 Course Fees For Non-Participating State Entities & Non-State Entities**



MINIMUM OF 15 PARTICIPANTS REQUIRED PER COURSE

<b>Two-Day Courses</b>	<b>Course Fees Per Participant</b>
Crucial Conversations	\$500
Human Relations	\$423
Project Management	\$450
<b>One-Day Courses</b>	
Advanced Principles of Communication – Part 1	\$188
Advanced Principles of Communication – Part 2	\$188
Advanced Procurement Certification	\$188
Cultural Competency	\$188
Customer Service	\$188
Dimensions of Leadership	\$188
Discipline, Grievances, and the Merit System	\$188
Diversity Training for Managers and Supervisors	\$188
Enhancing Team Membership	\$188
Ethics of Leadership and Influence	\$188
From Interview to Hire	\$188
Fundamentals of Supervision	\$188
Generational Diversity	\$188
Investigating Employee Misconduct	\$188
Leading Through Change	\$188
Listening, The Forgotten Skill	\$188
Managing Conflict and Resistance in the Workplace	\$188
Managing Stress and Workplace Accountability	\$188
Managing Your Time and Priorities	\$188
Performance Evaluation	\$188
Professional Impact	\$188
Project Management Fundamentals	\$200
Shaping Effective and Engaged Teams	\$188
Strategic Planning and Systems Thinking	\$188
The Servant Leader	\$188
Thriving on Change	\$188
<b>1/2-Day Courses</b>	
Dimensions of Behavior	\$96
Diversity Training for Employees	\$96
Ethical Issues in Today's Workplace	\$96
Introduction to State Procurement	\$96
<b>E-Learning for State of Iowa Employees</b>	
Americans with Disabilities Act	\$42
Equal Employment Opportunity/Affirmative Action/Anti-Discrimination	\$42
Creating a Violence-Free Workplace	\$42
Preventing Sexual Harassment For Employees	\$42
Preventing Sexual Harassment for Managers and Supervisors	\$42
Role of the Lead Worker	\$42
State Government Foundations (Mar 18)	\$42
Substance Abuse Policy	\$42

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## Participating State Entities

ADMINISTRATIVE SERVICES / SAE / INFRASTRUCTURE / PRINT	INSPECTIONS & APPEALS & STATE PUBLIC DEFENDER & RACING COMMISSION
CIVIL RIGHTS	IOWA COMMUNICATIONS NETWORK
COLLEGE STUDENT AID / INCOME OFFSET	IOWA DEPT OF AGING
COMMERCE - ALCOHOLIC BEVERAGE DIVISION	IOWA LAW ENFORCEMENT ACADEMY
COMMERCE - BANKING DIVISION	IOWA PUBLIC EMPLOYMENT RETIREMENT SYSTEM
COMMERCE - CREDIT UNION DIVISION	IOWA PUBLIC INFORMATION BOARD
COMMERCE - INSURANCE DIVISION	IOWA PUBLIC TELEVISION
COMMERCE - PROFESSIONAL LICENSING DIVISION	IOWA WORKFORCE DEVELOPMENT / CAPITALS
COMMERCE - UTILITIES DIVISION	LOTTERY
CORRECTIONS - CLARINDA	MANAGEMENT
CORRECTIONS - NEWTON	NATURAL RESOURCES / CAPITALS
CORRECTIONS - ANAMOSA	PAROLE BOARD
CORRECTIONS - CENTRAL OFFICE / CAPITALS	PUBLIC DEFENSE / CAPITALS
CORRECTIONS - FARM ACCOUNT	PUBLIC EMPLOYMENT RELATIONS BOARD
CORRECTIONS - FORT DODGE	PUBLIC HEALTH
CORRECTIONS - FORT MADISON	PUBLIC SAFETY / CAPITALS
CORRECTIONS - INDUSTRIES	REVENUE
CORRECTIONS - MITCHELLVILLE	TRANSPORTATION
CORRECTIONS - MT PLEASANT	VETERANS' AFFAIRS / CAPITALS
CORRECTIONS - OAKDALE	VETERANS' HOME / CAPITALS
CORRECTIONS - ROCKWELL CITY	
CULTURAL AFFAIRS / CAPITALS	HUMAN SERVICES ADMINISTRATION / CAPITALS
DEPARTMENT OF THE BLIND	HUMAN SERVICES - ASSISTANCE PAYMENTS
	HUMAN SERVICES - CIVIL COMMITMENT SEXUAL OFFENDERS
ECONOMIC DEVELOPMENT / CAPITALS	
EDUCATION - VOCATIONAL REHABILITATION	HUMAN SERVICES - COMMUNITY SERVICES
EDUCATION / CAPITALS	HUMAN SERVICES - ELDORA
ETHICS & CAMPAIGN FINANCE DISCLOSURE BOARD	HUMAN SERVICES - GLENWOOD RESOURCE CENTER
FINANCE AUTHORITY	HUMAN SERVICES - MHI - CHEROKEE
GOVERNOR'S OFFICE OF DRUG CONTROL POLICY	HUMAN SERVICES - MHI - INDEPENDENCE
HOMELAND SECURITY - EMERGENCY MANAGEMENT	HUMAN SERVICES - WOODWARD RESOURCE CENTER
HUMAN RIGHTS	

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Additional Services	
Training Needs Analysis Report	No Charge
Climate Survey	No Charge - Contact PDS for Scheduling (Expect delays during peak work periods)
Strategic Planning	No Charge - Contact PDS for Scheduling (Expect delays during peak work periods)
Process Improvement	No Charge - Contact PDS for Scheduling (Expect delays during peak work periods)
Special Sessions	Contact PDS for Vendor Pricing and Course Availability - Offered on a first-come, first served basis.

PDS Partners	
Software Solutions New Horizons	Special State of Iowa Course Pricing
Premier Knowledge Solutions	Special State of Iowa Course Pricing