Performance & Development Solutions (PDS)
PKS Online Learning Registration Form

INSTRUCTIONS: Fill out the following enrollment form and submit to PDS either by fax to (515)242-6450 or e-mail to PDS@iowa.gov.

USER INFORMATION:

Name (Print): _____

Email: _____

Department: _____

FOR NON-STATE EMPLOYEES, PLEASE PROVIDE BILLING INFORMATION:

Non-State Agency/Organization: _____

E-mail: _____

Contact: _____

Work Phone: _____

Address: _____ _____

City/State/Zip: _____

Please Select:	Participating Agency Cost:	Non-Participating Agency Cost:
5 Courses	☐ $46.88	☐ $94.00
10 Courses	☐ $56.88	☐ $119.00
20 Courses	☐ $71.88	☐ $149.00
30 Courses	☐ $80.71	☐ $173.00
40 Courses	☐ $86.15	☐ $193.00
50 Courses	☐ $92.50	☐ $215.00
60 Courses	☐ $102.99	☐ $240.00
Unlimited Courses	☐ $139.00	☐ $291.00

PLEASE LIST COURSE(S) BELOW:

Course Title & Number	Course Title & Number

The following signatures indicate approval of the course(s) and agreement to not disclose the assigned username and password to unauthorized users.

Employee Signature: _____ **Date:** _____

Supervisor Signature: _____ **Date:** _____

Training Liaison Signature: _____ **Date:** _____
(State Employee Only)

Please return the completed form to:

State Employees: Your agency's Training Liaison

Non-State Employees: PDS Training, DAS-HRE, Fax: (515) 242-6450 Phone: (515) 281-5456, or e-mail pds@iowa.gov

For PDS Use Only:
Date Activated: _____ ***Complete By:*** _____ ***Deactivate Date:*** _____