| Advanced Professional Development Certificate (APDC) |
| --- |
| | Employee Name: | Certificate Start Date: |  | | --- | --- | --- | | Department: | Certificate Completion Date: |  | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date Completed:** | | **Employee Initial:** | | | **Course:** | |
|  |  |  |  |  | **Cultural Competency** |
|  |  |  |  |  | **Customer Service** |
|  |  |  |  |  | **Dimensions of Behavior** |
|  |  |  |  |  | **Enhancing Team Membership** |
|  |  |  |  |  | **Human Relations Skills** |
|  |  |  |  |  | **Managing Stress & Workplace Accountability** |
|  |  |  |  |  | **Managing Your Time & Priorities** |
|  |  |  |  |  | **Project Management Fundamentals** |
|  |  |  |  |  | **Thriving on Change** |

|  |
| --- |
|  |
| Employee Signature |
|  |
| Supervisor Signature |
|  |
| Training Liaison Signature |
|  |
| Performance & Development Signature |

