

DRAFT Capitol Planning Commission Site Features Committee Meeting Minutes  
April 7, 2015  
Facilities Management Center, South Conference Room  
(10:00 am – 11:12 am)

**Committee Members Present:**

William Dikis, CPC Chair	Jesse Lewis
Carol Grant, Committee Chair	Dave Schmitz
Allison Dorr Kleis	Janet Phipps

**Department of Administrative Services (DAS) Staff Present for All or Portions of the Meeting:**

Tim Ryburn, DAS/GSE	Jennifer Moehlmann, DAS/GSE
---------------------	-----------------------------

**Call to Order and Introductions**

The meeting was called to order at 10:00 a.m. by Carol Grant, followed by roll call and introductions.

**Approval of Agenda**

**MOTION:** Allison Dorr Kleis made a motion to approve the agenda as submitted. Jesse Lewis seconded the motion and it passed unanimously.

**Approval of Meeting Minutes for June 18th, 2015 Meeting**

**MOTION:** Allison Dorr Kleis made a motion to approve the meeting minutes as submitted. Jesse Lewis seconded the motion and it passed unanimously.

**Monumental Journey Progress**

Carol Grant provided an update from Jessica Rowe on the Monumental Journey application. The artist, Kerry James Marshall, visited Des Moines and narrowed down the potential monument sites to two areas: the Capitol Complex and the Hansen Triangle. The Greater Des Moines Public Art Foundation will move forward with design development of both sites. Bill Dikis suggested Carol Grant remind GDMPAF of the Capitol Planning Commission requirements if the monument is to be placed near the Judicial Building.

**Review IWD Exterior Lighting Request**

Tim Ryburn stated that the Iowa Workforce Development Building has two sets of exterior lighting – one is decorative downlighting of the building and the other is soffit lighting for security. Both lights are currently high pressure sodium lamps, which have an orange glow. The Department of Administrative Services would like to upgrade the lights to LEDs, which would be more energy efficient, provide more consistent light levels and last longer but would have a whiter color. There is concern that the whiter light color for the decorative downlighting could detract from the ambiance of the Capitol, which is across the street from the Iowa Workforce Development Building. Roughly half of the building downlights are currently out, so there is a question of whether they should be replaced at all, or just disabled. The Master Plan talks about providing for potential illumination of selected buildings on the Complex. The Committee discussed the need for the building downlighting and the desire for uniformity of lighting color on the Complex.

**MOTION:** Janet Phipps made a motion to approve the recommended LED lights for the Iowa Workforce Development Building egress lighting and eliminate the building downlighting, with the goal for consistent lighting along the Grand Avenue corridor over time. Allison Dorr Kleis seconded the motion and it passed unanimously.

### **Review Monument Maintenance Funding**

Tim Ryburn reviewed the condition of monuments on the Capitol Complex, including current funding available and future funding needs for each structure. Most monuments and art works lack sufficient funding to support upkeep and care. The Committee suggested Tim Ryburn present the monument maintenance funding summary at the full Capitol Planning Commission Meeting on April 15, 2015.

### **Review Memorial Bench and Tree Program**

Tim Ryburn reviewed the current memorial bench and tree program information and suggested edits to make the policy more consistent with the full Site Features Policy. The Committee discussed the information but tabled the decision pending further review.

### **Adjourn**

Meeting adjourned at 11:12 a.m.