

# IOWA VERTICAL INFRASTRUCTURE ADVISORY COMMITTEE

**August 31, 2011  
Meeting Minutes**

The Governor's Vertical Infrastructure Advisory Committee met at the State Library, Johnson Brigham Conference Room, Ola Babcock Miller Building, Capitol Complex, in Des Moines, Iowa.

## **Call to Order and Roll Call**

The meeting was called to order at 10:08 am by Chairman Scott Norvell. Those in attendance at the site or by conference call were as follows:

Scott Norvell, Vertical Infrastructure Committee Member  
Tom Nichols, Vertical Infrastructure Committee Member  
Eve Palmer, Vertical Infrastructure Committee Member  
Dan Prymek, Vertical Infrastructure Committee Member  
Camille Valley, Vertical Infrastructure Committee Member  
Tara Barney, Vertical Infrastructure Committee Member (conference call)

Shane Antle, Dept. of Public Safety  
Paul Carlson, Dept. of Administrative Services, General Services Enterprise  
Mickel Edwards, Dept. of Corrections  
Steve Gross, Dept. of Administrative Services, General Services Enterprise  
Caleb Hunter, Dept. of Administrative Services  
Ken Thornton, Dept. of Administrative Services, General Services Enterprise  
Dean Ibsen, Dept. of Administrative Services, General Services Enterprise  
Karalyn Kuhns, Dept. of Human Services  
Ryan Lamb, Dept. of Administrative Services  
Jennifer Moehlmann, Dept. of Administrative Services, General Services Enterprise  
Marcia Tannian, Legislative Services Agency  
Kathy Shannon, Iowa Veterans Home (conference call)  
Kelly Brodie, Dept. of Human Services (conference call)  
Max Cupp, Dept. of Human Services (conference call)  
Steve LeClere, Dept. of Corrections (conference call)  
Greg Wagner, Dept. of Corrections (conference call)

The following committee members were absent:

Gary Benshoof, Vertical Infrastructure Committee Member (excused)

## **Introductions and Tour**

Steve Gross, Facilities Administrator, Dept. of Administrative Services, provided the Committee with tour of the North side of the Capitol Complex.

## **Approval of Meeting Minutes**

Dean Ibsen reported the meeting minutes are not complete and approval was tabled.

## **Ongoing Issues/Staff Reports**

Monica Stone presented information on the Building Energy Management Program that is now a part of the Dept. of Administrative Services.

## **Ratification of Funding Adjustments**

Dean Ibsen reviewed each of the items in the Major Maintenance Funding Adjustments report, dated August 31, 2011, but noted this was an informational item only and no Committee action was requested.

**Further Discussion on Major Maintenance Requests for FY2012 and Alternatives**

The legislature appropriated \$2,520,000 in FY2012 and there are more than \$100 million worth of major maintenance requests in the pipeline. Dean Ibsen reviewed the Draft Evaluation of FY2012 Major Maintenance Project Requests and noted that DAS has not finalized the recommendations yet, so no Committee action was requested. DAS plans to finalize the recommendations and present them to the Committee at the October 20, 2011 meeting.

Chairman Norvell requested DAS draft language for the committee regarding the economic consequences of deferred maintenance and the need for more maintenance funding.

**Strategic Planning Session**

The Committee reviewed the Mission Statement drafted by Chairman Norvell. Dan Prymek moved to adopt the Mission Statement with changes striking out the phrases regarding “be responsible to” in the second and third bullets and removing the phrase “seek out resources to” in the fourth bullet. Eve Palmer seconded the motion and the motion passed with all in favor except Camille Valley. Chairman Norvell requested a legal review of the revised mission statement.

Camille Valley requested the Committee establish rules on operating guidance. Dean Ibsen stated DAS will work on a draft document for the Committee to review and add detail. Chairmen Norvell decided the Committee will start with a review of how and when the inventory is done as the first strategic objective and develop related action items.

**Adjourn**

Meeting adjourned at 1:45 pm.

