

Capitol Planning Commission Minutes
July 20, 2011
Capitol Building, Room 116 (9:00 a.m. – Noon)

Members Present:

Cathy Brown, Vice Chair	Mike Carroll	Carl Voss
Elizabeth Isaacson	Allison Kleis	William Dikis
Representative Ralph Watts	Scott Weiser	

Members Absent:

Senator Matt McCoy Senator Pat Ward
Representative Dennis Cohoon

Department of Administrative Services (DAS) Staff Present for all or a portion of the meeting:

Douglas Woodley, DAS, COO, General Services Enterprise
Dean Ibsen, DAS, General Services Enterprise, Vertical Infrastructure Program
Nancy Williams, DAS, General Services
Mark Johnson, DAS
Robert Bailey, DAS Marketing
Ryan Lamb, DAS
Jennifer Moehlmann, DAS

Others Present for all or Portions of the Meeting

Mark Willemsen, Legislature
Teresa Kehoe, Senate Democrats
Mary Braun, House Democratic Research Staff
Lt. Mark Stewart, Department of Public Safety
Bill Wedeking, Department of Public Safety
Larry Noble, Department of Public Safety
Dave Johnston, Homeland Security
Richard Lee, WHO Radio
Scotney Fenton, RDG
Darin Hirl, Hy-Vee (Triathlon)
Mark Brauer, Hy-Vee (Triathlon)

Call to Order and Introductions

The meeting was called to order at 9:00 a.m. by Vice Chair Cathy Brown followed by roll call and introductions.

Approval of Meeting Minutes for April 20, 2011

MOTION: Carl Voss moved to approve the minutes as presented. Elizabeth Isaacson seconded the motion. Without objection, minutes approved as submitted.

Election of Chair and Vice Chair

The Code calls for a biannual election, since we have no Chairperson this may be a good time to have that election.

Motion: Mike Carroll moved to proceed with an election today. Scott Weiser seconded the motion. Motion passed.

Motion: Carl Voss nominated and moved to appoint Cathy Brown as Chairman and Scott Weiser seconded the nomination and motion. By unanimous vote, Cathy Brown elected as Chairman of the Capitol Planning Commission.

Motion: Mike Carroll nominated and moved to appoint William Dikis as Vice Chair and Carl Voss seconded the nomination and motion. By unanimous vote, William Dikis elected as Vice Chair of the Capitol Planning Commission.

Site Features Committee

Proposed Relocation of Peace Officer Memorial

Slide show presented to the Commission. Department of Public Safety Commissioner Larry Noble and William Wedeking with Department of Public Safety both discussed the details of the plan (copy attached to the minutes) and answered questions.

Motion: Cathy Brown moved that the Capitol Planning Commission approve the proposed location and design concept for the Peace Officer's Memorial. Carl Voss seconded the motion. Motion passed.

Staff Reports/Project Updates

Legislative Update (Mark Johnson)

Four primary policy issues, 1) Leasing (DAS coordinates leases – expanded to Statewide), 2) Annual Downtown Space RFP, 3) Authority to provide short term leases in Iowa Building to networks for the Iowa caucus and 4) Dispose of Locust Street buildings.

Appropriations – tight budget year

\$995,000 for the Iowa Building Operation

\$2.52 million for Major Maintenance

\$1.2 million for work on the Historical Building

\$45,000 for Secretary of State's office, Lucas Building Security

Construction Update

Historical Building – There is an appropriation of \$1.2 million dollars for work on the Historical Building. We have been using major maintenance money for repairs to the granite panels, roof work and skylight repairs. We expect with the new money we will be able to move forward on additional panel repairs.

Capitol Building – Two projects at the Capitol, the glass floor is being installed this week. The glass floor was originally installed in the 1880's and taken out before WWI and we are replacing it back. The second project is to provide air conditioning as well as some humidity control.

Street Improvements – We have some funding from the Department of Transportation to do some street repairs and will be signing a contract soon. Some streets on the Capitol Complex are owned by the State and others are owned by the City. Our focus will be on those streets owned by the State. Concurrently, the City will be doing some street improvements as well. In the next couple of months you are going to be seeing some work on the streets on the Capitol Complex.

Japanese Bell & House – Most of the repairs have been completed, we are now doing some landscaping. We are preparing for the re-dedication ceremony on August 12, 2011. There will be some representatives from Yamanashi, Japan at the dedication. Carol Grant is leading the effort for the ceremony.

Work on the hillside north of Court Avenue – Earlier in the year we had an area where the hillside collapsed and part of it slid down the hill. We have a claim into the Executive Council for funding to re-build the hillside.

IUB/OCA Building – Is nearly complete.

Wallace Building – Director Carroll advised DAS submitted a report to Legislature as required in January with regard to the cost benefit analysis of both Wallace and the Iowa Building which was a requirement before we actually could use any of the space for State employees. Since that time we went back and asked Dean Ibsen to do a historical review of the decisions that have been made on both of the buildings. We found some of the initial justifications were flawed in some ways so Dean has done a re-analysis; we have a draft which I am in the process of reviewing. It doesn't make a whole lot of sense to have empty space on complex we aren't using because we aren't making the right decisions to use it or not.

Holocaust Memorial – They are not ready to present to the Capitol Planning Commission.

West Capitol Terrace and Removal of 707 and 709 E. Locust – We issued an RFB (Request for Bid) for the project and are looking at proposals. We will not be doing any work in this area until after the Hy-Vee Triathlon on September 4, 2011.

Way finding on Capitol Complex – We have not done much on this since the last meeting; however, we want to keep on the agenda.

Five Year Planning Process for Capitol Complex

Overview of Process – each Commissioner has a copy of last year's plan, it is your responsibility to assist DAS with the five-year plan. We need to put our plan and request together and submit to Department of Management by October 1, 2011. Traditionally, the Capitol Planning Commission looks at projects that are of particular interest to the Commission, we ask you to help us with those particular projects. The DAS plan may be different from the Capitol Planning Commission rankings since we also look at other projects.

Review of Previous Five Year Plan – Mr. Ibsen discussed each topic and answered questions as they came up during the discussions.

Next Steps for FY2013 Update of Five Year Plan – Mr. Ibsen noted the new Commissioners have a copy of last year's annual report in their notebook.

Hy-Vee Triathlon

Darin Hirl and Mark Brauer with Hy-Vee reminded everyone the Triathlon is Sunday, September 4, 2011 advising they are very excited to be back at the Iowa State Capitol and outlined the details of the event (handout attached). Mr. Hirl advised they are expecting 25,000 to 30,000 spectators to attend the event in addition to the athletes. Set-up will begin on Finkbine Street on August 22, 2011 and gone by Friday, September 9, 2011. Friday night prior there will be a free concert in the East Village, in the parking lot east of City Hall. The Capitol Building will be open from 10:00am – 4:00pm on Sunday, September 4, 2011 for the athletes and spectators that will be coming in from around the world. Mike Carroll advised Mr. Hirl that we are very excited to have the Triathlon back at the Capitol.

Capitol Complex Master Plan

Previously we had a Committee who focused was the Master Plan focusing on the upgrade of the Master Plan. Now that we have an updated Master Plan there are still a number of issues we need to

follow-up with. The Master Plan also talks about levels of detail that need to be developed at some point in time, for example, a landscape plan, maybe additional details on a parking plan, etc. Chair Cathy Brown stated she would like consideration given the establishment of the Master Plan and Site Features Committee.

Master Plan Committee

Bill Dikis
Elizabeth Isaacson
Allison Kleis
Scott Weiser

Site Features Committee

Cathy Brown
Carl Voss
Mike Carroll
Mary Cownie
Tracy Levine

Other Business

Next meeting

Based on our discussions on the Five Year Plan, the next meeting would need to be tied to that. Next meeting scheduled to be Wednesday, September 21, 2011 from 1:00pm – 3:00pm.

Adjourn

Meeting adjourned

Respectfully submitted,

Nancy Williams