

# IOWA VERTICAL INFRASTRUCTURE ADVISORY COMMITTEE

**March 24th, 2011  
Meeting Minutes**

The Governor's Vertical Infrastructure Advisory Committee met at the Ford Conference Room, Sheeler Building, Iowa Veterans Home, in Marshalltown, Iowa.

## **Call to Order and Roll Call**

The meeting was called to order at 10:10 am by Dean Ibsen. Those who were in attendance at the site or by conference call are the following:

Mary Krier, Vertical Infrastructure Committee Member (via conference call)  
Tom Nichols, Vertical Infrastructure Committee Member  
Eve Palmer, Vertical Infrastructure Committee Member  
Dan Prymek, Vertical Infrastructure Committee Member

Dean Ibsen, Dept. of Administrative Services, General Services Enterprise  
Jennifer Moehlmann, Dept. of Administrative Services, General Services Enterprise  
Doug Woodley, Dept. of Administrative Services, General Services Enterprise  
Karalyn Kuhns, Dept. of Human Services  
Kevin Jimmerson, Dept. of Human Services, Independence Mental Health Institute  
Stephen Hasenour, Dept. of Human Services, Independence Mental Health Institute  
Mickel Edwards, Dept. of Corrections  
Steve LeClere, Dept. of Corrections, Anamosa State Penitentiary  
Greg Wagner, Dept. of Corrections, Anamosa State Penitentiary  
Kathy Shannon, Iowa Veterans Home  
David Worley, Commandant, Iowa Veterans Home

The following committee members were absent:

Tara Barney, Vertical Infrastructure Committee Member (excused)  
Gary Benshoof, Vertical Infrastructure Committee Member (excused)

## **Election of Temporary Chair**

Dean Ibsen noted that the committee was without a chair after Dennis Bennett's retirement. The committee unanimously selected Dan Prymek to serve as chair for the meeting.

## **Introductions and Welcome**

David Worley, Commandant of the Iowa Veterans Home, provided the committee with an overview of the history, facilities and operations.

## **Questions and Comments from Committee Members**

There were no questions or comments.

## **Approval of Meeting Minutes**

Dean Ibsen reported the December and January meeting minutes are not complete and approval was tabled.

## **Old Business**

Dean Ibsen reported that there has been no further discussion between the Department of Administrative Services and the Department for the Blind regarding roof repairs at the DFB building in downtown Des Moines. However, Bruce Snethen of DFB has advised Dean that House Study Bill 220 includes \$1,065,674 for air handlers and related improvements for DFB and he is hopeful that this will enable them to address their roof repair needs.

### **Staff Reports**

Major Maintenance Progress—Project status reports were distributed and reviewed briefly.

Routine Maintenance Updates—The Dept. of Administrative Services successfully requesting a 17¢ surcharge to its Association Fee for space on the Capitol Complex, specifically for routine maintenance.

Alternative Delivery Systems—Nothing to report.

Demolition—Dean Ibsen reminded the committee of several buildings under discussion for demolition. Tom Nichols requested a summary listing of buildings proposed for demolition so the committee can assist with priorities.

Inventory and Assessment—Nothing to report.

### **Ratification of Funding Adjustments**

Dean Ibsen reviewed each of the items in the Major Maintenance Funding Adjustments report, dated March 24, 2011. It was moved and seconded to accept the staff's recommendations for adjustments. Motion carried unanimously.

Dean Ibsen also discussed a request from the Anamosa State Penitentiary to use major maintenance funds to construct an antenna tower as a replacement for the water tower that is to be demolished as part of the well replacement project currently underway at the facility. The water tower supports several communication antennas and it cannot be demolished until another tower is constructed. Ibsen suggested that construction of the antenna tower may go beyond the scope of major maintenance funding even though it was part of the original requested. The committee asked staff to review the history of prior funding for such purposes and report back at the next meeting.

Ibsen also reported that elevator bids are due today and additional funds may need to be allocated for this work.

### **Review of Definitions and Procedures for Major Maintenance/Discuss Process for Receiving and Reviewing FY2012 Major Maintenance Requests**

Committee members received copies of instructions sent out to agency representatives and business managers last year for requesting major maintenance funding. Dean Ibsen reviewed the instructions briefly with the committee. It was moved and seconded that the committee recommend using the same procedures this year. Motion carried unanimously.

### **Legislative Update**

Dean Ibsen reviewed House Study Bill 220 with the committee. It includes \$7.5 million for major maintenance, \$1.2 million for Historical Building repairs, an appropriate to the Dept. for the Blind as previously discussed, but no routine maintenance funds.

### **Plan of Action for 2011**

Further discussion on the Plan of Action was deferred until the next meeting.

### **Other Business**

The committee agreed to meet next at the State Patrol Post in Stockton on Tuesday, April 19, rather than on the regular meeting date of April 21. Also, the May 19 meeting will take place in Des Moines as major maintenance project requests are presented. This will be followed by a conference call two weeks later on June 2.

Suggestions for future meeting locations include Cherokee and Luster Heights.

### **Adjourn**

Meeting adjourned at 12 noon and was followed by a tour of the Iowa Veterans Home construction projects.

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