

**Capitol Planning Commission
Meeting Minutes
January 19, 2011
Capitol Building – Room 305
Des Moines, Iowa**

Capitol Planning Members Present

Brice Oakley, Chair Mike Carroll Carl Voss
Cathy Brown, Vice Chair Scott Brown Molly Clause
Senator Matt McCoy

Capitol Planning Members Absent

Elizabeth Isaacson
Representative Ralph Watts
Representative Ako Abdul-Samad
Senator Wieck

Department of Administrative Services (DAS) Staff Present for all or a portion of the meeting

Caleb Hunter, DAS, Interim COO, General Services Enterprise
Dean Ibsen, DAS, General Services Enterprise, Vertical Infrastructure Program
Nancy Williams, DAS, General Services Enterprise
Tera Granger, DAS Marketing
Robert Bailey, DAS Marketing
Ken Thornton, DAS, General Services Enterprise
Tim Ryburn, DAS, General Services Enterprise

Others Present for all or Portions of the Meeting

Mark Willemsen, Legislature
Matt Carlile, Confluence
Judi Cooper, Iowa Utilities Board
Joan Conrad, Iowa Utilities Board
Duane Fournier, Iowa Utilities Board
Carol Grant, Iowa Sister States
Janet Riley, Homeland Security Emergency Management
Judy Blank, Blank Foundation
Mark Finkelstein, Jewish Federation

Summary of Proceedings

Call to Order and Introductions

The meeting was called to order at 1:05pm

Meeting Overview and Approval of Agenda – Action Item

Motion to approve the agenda

MOTION: Without objection, agenda approved as submitted.

Approval of Meeting Minutes for October 20, 2010

Motion to approve the minutes of the October 20, 2010 meeting with two additions 1) Commissioner Carl Voss was present at the meeting, 2) Page 6, owner of the “scrap marble” returned to the Capitol Building was Mr. Steven Wallerstedt.

MOTION: Without objection, minutes approved with changes as submitted.

Request for Comments during the Meeting

Chairman Brice Oakley outlined the procedures for receiving questions and comments during the meeting.

Recognitions and Introductions

Recognition of Ray Walton’s tenure as DAS Director

MOTION: Molly Clause moved to accept this Resolution as presented. Carl Voss seconded the motion. Motion adopted.

Chairman Oakley congratulated Ray Walton on a wonderful tenure with DAS noting the Commissioners have appreciated your work and we hope this Resolution reflects accurately the value that we have placed in that.

Staff Reports/Project Updates

Construction Update – IUB/OCA Building Update

Hy-Vee Triathlon Update

Monuments Documentation, Maintenance and Inspection

Proposed Restoration of Japanese Bell and House

Monuments – Soldiers and Sailors Monument

West Capitol Terrace and Removal of 707 and 709 E. Locust

Bus Stop at Historical Building

Proposed Wind Turbine for IUB/OCA Building

Presentation made to the Commission. Will be an agenda item at the April meeting.

Site Features Committee Update

No applications before the Committee at this time.

Proposed Holocaust Memorial

Presentation made to the Commission. Will be a future agenda item.

Capitol Request/Five Year Modernization Plan for Capitol Complex and Annual Report

Rankings for DAS FY2012 Capital Requests

Content of 2010 Annual Report

Other Business

Des Moines B-Cycle Kiosk Program

Adjourn

Meeting adjourned at 3:25pm

Minutes of Proceedings

Call to Order and Introductions

The meeting was called to order at 1:05pm

The meeting was called to order by Chair Brice Oakley at 1:05 p.m., followed by roll call and introductions.

Meeting Overview and Approval of Agenda

Motion to approve the agenda

MOTION: Without objection, agenda approved as submitted.

Approval of Meeting Minutes for October 20, 2010 meeting.

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Request for Comments during the Meeting

Chairman Brice Oakley outlined the procedures for receiving questions and comments during the meeting.

Recognitions and Introductions

Chairman Oakley noted each Director of Administrative Services leaves a signature and in my view the signature Ray Walton leaves is the 2010 Master Plan. While there have been master plans in the past this one has been particularly important. A lot of the credit for that goes to Ray Walton, the staff he directed and the involvement of the private sector. Chairman Oakley proposed and read the resolution and moved for its adoption. (copy on file and in the Annual Report). Chairman Oakley advised when properly prepared and signatures affixed it will be presented to Mr. Walton at a later date.

MOTION: Molly Clause moved to accept this Resolution as presented. Carl Voss seconded the motion. Motion adopted.

Chairman Oakley congratulated Ray Walton on a wonderful tenure with DAS noting the Commissioners have appreciated your work and we hope this Resolution reflects accurately the value that we have placed in that.

Mr. Walton stated he appreciated the Resolution and kind words expressed. Mr. Walton noted he enjoyed every day of working at DAS, adding one of the most satisfying things was spending time here with the Capitol Planning Commission. You have charge to care for sacred ground.

Our Capitol building is iconic, not only in Iowa but in the nation. You have responsibilities and authority to help care and direct what this is, those are important responsibilities. I admire what you have done all these many years. You have made a big difference in what Iowa enjoys as our Capitol. I would also like to express my appreciation to all of the people I have worked with during my time at DAS.

Introduction of Mike Carroll as DAS Director

Mr. Carroll stated he knows how important this position was to Ray and I want everyone to know it is just as important to me. Our approaches and demeanor may be different from time to time but I think our end goal will be much the same. I have lived here all my life, I'm the 5th generation of my family here. I had a great uncle (or more than one great in front of that) that was the first native born governor of the State so it means a lot to me and I am really looking forward to being a part of keeping it a special place that it has become.

Recognition of Confluence on Master Plan award

Matt Carlile with Confluence discussed the Daniel Burnham Award Confluence recently received from the Iowa Chapter of the American Planning Association for helping the state create a comprehensive plan for the Iowa Capitol Complex Master Plan. The plan creates a 50 year vision for development of the state Capitol complex. Mr. Carlile advised the award really goes to everyone in this room. Confluence accepted the award for the best planning project for the State in 2010 noting it would not have happened without everybody here and without Ray Walton's assistance. Mr. Carlile stated it is really an honor to all of us as he presented the award to the Commission.

Chairman Oakley thanked Mr. Carlile noting the Commission's appreciation to him and his firm and team. We started at the beginning and spent lots of hours in the neighborhoods and downtown. We went out and listened to people, this helped make a better plan. Dean Ibsen noted the article from the Des Moines Register (copy on file) and a mention of the award from the Iowa Chapter of the American Planning Association which also advised of an award by the Rebuild Iowa Office and the Iowa Legislature for highest mark planning legislation. (copy on file).

Staff Reports/Project Updates

Construction Update – IUB/OCA Building Update (Dean Ibsen)

Dean Ibsen advised the Iowa Utilities Board and Office of Consumer Advocate Building is occupied, the final move in was on Saturday January 15, 2011, first day of business in the building was Tuesday, January 18, 2011. There is still some work to be done, landscaping, some work in the building and around the building that may take some time since there is a lengthy "punch list" for the project.

Joan Conrad advised Judi Cooper has been the Project Manager for the building and she has done just a fabulous job, she is efficient, organized and has done a great job. Judi Cooper advised they are excited to be in the building, still unpacking and adjusting to the thermostat, lighting and all of those kinds of things. It is absolutely beautiful. This is very exciting and a wonderful opportunity for us to showcase what we can do with technology in the new building. Thank you for your part in helping us to make this dream become a reality. Ms. Cooper advised there will

be a grand opening at some point and in the meantime offered the space for the next Capitol Planning Commission meeting.

The art piece is an outdoor art piece in the court yard called "Prairie Song". It consists of five 20-foot tall blades of prairie grass, made from stainless steel and has some movement in the wind. It was designed by the California artists Jeff Reed and Jennifer Madden. Their intern (David Aippersbach) a native of West Des Moines, who was at Berkeley, came to Iowa and along with his father helped to install the art piece.

Hy-Vee Triathlon Update (Nancy Williams)

Ms. Williams advised an update prepared in late December was sent out to Commissioners. (Copy on file). We will be meeting with the planning team in February and will keep the Commission advised as more information becomes available. As a reminder, this event is Labor Day weekend. Chairman Oakley noted we will want to point this event out to our Legislative members as they are appointed. This is a great use of the State's grounds and it is amazing the amount of use the Capitol and Capitol grounds gets.

Monuments Documentation, Maintenance and Inspection (Tim Ryburn)

Tim Ryburn advised we have construction documents for the WWII monument. In the event something should happen to the monument itself we would be able to restore the monument. We cannot find the informational plates. DAS Marketing recently took photographs of the entire monument. I had a chance to talk to Dean Learner who was a part of the original Committee; they are taking it back to their committee to determine the location of all of the documents and letters. We are staying on this to make sure we have everything; in the meantime we know what the writing is and have photos should something happen to the monument.

We have also established a new preventive maintenance log data base for the monuments. In the spring when we check the monuments everything we document about the monuments, i.e. any damage, any cracks, etc., will be entered into the data base.

Chairman Oakley noted there are forty plus monuments on the Complex, some have endowments for maintenance and some do not. We need a spreadsheet showing the monument and the amount of the endowment or if there is none; that should be noted. It is important to have this information from a budgeting standpoint, even though it is not big dollars. Scott Brown noted with this information possibly an individual with an interest in a particular monument could raise funding for an endowment. Tim Ryburn stated we have the information and will provide to the Commissioners.

Proposed Restoration of Japanese Bell and House (Carol Grant)

Ms. Grant presented to the Commission in October regarding the restoration of the Japanese Bell and House in the amount of \$76,000. The Commission is asking for an updated status report on how much of that has been raised in order to advise the co-chair of the Capitals Infrastructure and Transportation Budget subcommittee about funding since the State owns this one.

Ms. Grant thanked the Commission for having her back today and also for their support at the October meeting. Progress has been made since October, the goal is \$76,700.00 and we are up

to \$52, 500.00 which is \$7,500 more than the October report, we still have just under \$25,000 to raise. The \$52,500 slightly exceeds the initial estimate bid for the restoration of the structure itself. One of the updates is that Tim Ryburn and Dean Ibsen are going to be assisting me in working through the bidding process. The date for the Governor of Yamanashi's visit to Iowa has been set; he has selected to come during the Iowa State Fair, so he will be here on August 12 and August 13, 2011. In addition to the Governor, his wife and some of the folks in his office, there also will be at least nine Assembly members, who would be the counterpart of the Iowa Legislators, and it could even be more than nine. The big draw for those particular dates at the State Fair is the Governor's Charity Steer Auction. Ms. Grant stated she still has some foundations and businesses on her list, but in the event that there should be a shortfall, she would really appreciate the Legislative support to make sure that not only the structure is done but the gardens are restored and a plaque to commemorate the story. Carl Voss asked if part of the money still needing to raise is to establish an endowment. Ms. Grant confirmed that \$15,000 of the \$76,700 is earmarked for the endowment. Additional funding is needed for the gardens, endowment plaque and mounting. Construction to begin as soon as the weather permits.

Chairman Oakley advised this is an important diplomatic event, it is a piece of Iowa history of which we can be proud and obviously the Yamanashi Prefectural Government values it or they wouldn't be coming here. Chairman Oakley suggested a Resolution to Legislature from the Commission would be an appropriate way on behalf of the State to see that the gap is closed. Perhaps working with Carl Voss and Senator McCoy we can put together some language for a Resolution to be introduced. Senator McCoy stated he didn't think there would be any opposition whatsoever and I think there would be plenty of support among the infrastructure committee to do it right and do it well. Ms. Grant advised there has been a great deal of support from the commodities organizations (corn, soybeans, pork) as well as other corporate foundation support so it is wonderful to think that the Legislature will also come to the table. Chairman Oakley said he would work with Ms. Grant to put together an appropriate Resolution and share it with Senator McCoy and the other Legislative colleagues on the Commission and we can get that moving ahead.

Ms. Grant advised they have a special printing of the book "Sweet Corn and Sushi" that was donated by the Vilsack Foundation and we are selling them with all proceeds going to support the bell restoration. If you have children or grandchildren, \$10.00 will get you one of those wonderful books; Ms. Grant stated it is a great story, a great part of Iowa's history and a beautiful monument.

Scott Brown advised the book explains the bell and its significance and it occurred to me it would be a wonderful project if someone could do that for other monuments on the Capitol Complex. The Monument Committee might just put that on their list of things to get to someday. Perhaps contact the author and see if there is another monument or two that we could do a similar book for. Cathy Brown stated possibly for endowment money.

Monuments – Soldiers and Sailors Monument – (Dean Ibsen)

Dean Ibsen advised we have done some work on that monument last fall; there were some stones that were moving. We have done an assessment of the monument; some of the work has been done in preparation for the April 150th year of the Civil War event. With the Soldiers and Sailors

Monument we are ready for whatever events are planned around that. Dean advised Cultural Affairs is working on events associated with this celebration. We do have an interested patron, Mr. Gerald LeBlanc, he is always asking us about that monument, he is very interested in it so if we can line up people for the various monuments, that would certainly help us. Glenn Dickinson with the Legislative Service Bureau has been working with the Tour Guides; they have put together some audio tours of the monuments as well as a web site. There are links, call a number on your cell phone, punch in a number and you can hear about a particular monument. They would like to put some little brochures somewhere on the Capitol Complex.

Chairman Oakley talked about some kind of signage for monuments, it's in our Master Plan, we may want to begin to set some standards and begin a program for signage.

Cathy Brown discussed the presence of physical signs versus just integrating with technology. If there is an interest in investing in interpretative information all available through a personal device, the question is do you want to just make a leap and plan for that? Scott Brown stated he thought you would do both because people would need to know that they can find more information via their device and at least today you are not going to intuitively know that if I hold my device close to a monument I get more information.

West Capitol Terrace and Removal of 707 and 709 E. Locust (Dean Ibsen)

We have put together a draft RFP that would offer both buildings to somebody who either wants to pick them up and move them, demolish them, buy them and take away the parts and pieces, etc. The idea would be that they would tell us what they would do and they would tell us that we need to pay them "X" amount or they will pay us "X" amount. We used this process on a house 1023 Des Moines Street a few years ago, in the end it was a combination of salvaging and demolition and we paid to do that. We need some internal discussions within DAS and need some direction on where we are at and how we can proceed. The direction from the Capitol Planning Commission has been to get rid of them one way or the other, clear the site and prepare for completion of the West Capitol Terrace. We have put it on hold over the last couple of months but we are about ready to move. Chairman Oakley noted that there is money for demolishing of the building and we do need to get moving on it. Mike Carroll advised he and Dean would get together and come up with what we think would be the best way to go about it. If someone is planning to move one or both of the buildings that they certify that they have a place to move it to. Dean advised we are thinking of doing an RFP which is a proposal rather than a bid, they could tell us what they are going to do so we can evaluate. Mr. Ibsen advised we have about \$200,000 remaining in the West Capitol Terrace Phase 2 appropriation, that money reverts June 30th, 2011 unless we ask for an extension. Then we can do a final wrap up work for the West Capitol Terrace in preparation for Phase Three which would be ultimately to demolish the Fleet Building and then finish that whole west end of the West Capitol Terrace. Mr. Ibsen reminded the Commission we have a pile of dirt east of the new Community College Building for just this purpose.

Bus Stop at Historical Building (Tim Ryburn)

DART offered a sheltered stop on the corner of Pennsylvania and Grand and installed one. Unfortunately the concrete work was not done well and they didn't put a curb cut in to meet

ADA requirements. As soon as weather improves they will be able to pour concrete and finish it out. One-half of the stop is useable to a certain extent. This is for the D-Line Trolley.

Proposed Wind Turbine for IUB/OCA Building

Duane Fournier, an electrical engineer with the Iowa Utilities Board, has been working on this project for quite sometime. Mr. Fournier distributed layouts for the proposed 20kW wind turbine on the building site. The location is approximately 600' south of the new IUB/OCA Building on the crest of the slope going down to the railroad tracks. The proposed tower is 140' tall and for comparison, the hub height of the one at the fairgrounds is 133' tall. The turbine we are proposing has 16' blades; the fairgrounds turbine has 64' long blades and is much larger, heavier and bulkier than the one proposed for this project. This one is a very slim, small blades and a very high end unit.

Mr. Fournier discussed "shadow flicker", where the rotating blade casts a shadow on windows of nearby facilities. A study of the area affected shows the most significant one is on the DAS Facilities Maintenance Building; the east facing windows see a significant number of hours of shadow flicker per year. The east facing windows are the lunch room and dock area. All other facilities to the west have very small number of hours well below industry standards for maximum hours. To the east there are about thirty residential properties, shadow flickers were also studied for those properties. Twenty hours per year is the maximum allowable on the standard, we have a maximum for those properties of 5.6 hours per year which is well below the maximum shadow flicker per year.

Chairman Oakley noted this is federally funded to \$294,931 and the rest of the money from bonding proceeds. The actual turbine is approximately \$156,000 and 50% of that is being paid for by a grant. Bonding proceeds are retired by income from the utilities so in affect, rate payers will pay for half of this turbine. If I were a business, would this be a good investment to make with regard to the energy savings, other than being a demonstration and part of an overall energy efficient demonstration of various technologies? Would a business invest this in order to meet its power needs? Mr. Fournier advised at this site without the ability to take renewable energy credits, No. The Capitol Complex receives a very good rate on electricity. The argument for doing this is the ability to capture data, this is an unusual installation in an urban environment, on a very high pole and the building was built in such a way that we can monitor every circuit in the building and capture when the wind is blowing. That information is captured in an energy modeling data base, information can then be disseminated to the public by visiting our facility or through visiting the website. That information is going to be captured by the Iowa Energy Center in conjunction with all of our energy efficiency efforts. It is a great educational opportunity or research project. Information gathered will be of value to the public.

Molly Clause questions city ordinances issues and Mr. Fournier advised he had talked with the City of Des Moines and they did not have any issues noting the top of the turbine is lower than the 3rd floor of the Capitol. The FAA would not be a concern because of the drop below the Capitol and the proximity to the Capitol.

Chairman Oakley asked how long the Federal funds would be available and Mr. Fournier noted with the Federal funds the project must be completed and a data set generated by the end of

2012. As far as the bonding proceeds and the funds there is an extended length of time. Mr. Fournier stated if a decision isn't made shortly we would have to turn down the funding. Mr. Fournier was asked if the value the data that you are going to receive from this turbine with regard to an urban environment, is that the main focus behind installing the turbine. Mr. Fournier advised yes. The original proposal was to do vertical wind turbines, they could almost be called kinetic art, but the efficiency was so low and the technology is not improving fast enough to make them even remotely worthwhile. The life cycle on this wind turbine is about twenty-five years. Cathy Brown asked if this would be proposed as a twenty-five year installation or would you consider that it might serve its useful purpose in a shorter period of time? Mr. Fournier stated that for data collection probably ten years would suffice.

Mr. Oakley suggested that DAS take the lead in figuring this out since there are a lot of mechanics involved and suggested Cathy Brown be kept informed of discussions. This will be an April, 2011 agenda item.

Mr. Fournier advised he was not sure of the lead time for equipment at this time and unsure of how long construction would take. Mr. Fournier does not have "lead time" information at this time.

Chairman Oakley noted the letter from Rob Berntsen, Chair of the Iowa Utilities Board to officially put the charge to the Capitol Planning Commission and DAS that the Utility Board would like to see this happen, is supportive and sets out some good information and summary of it. Letter distributed to Commissioners and a copy is on file.

Site Features Committee Update (Cathy Brown)

Cathy Brown stated the Committee has not received any formal applications at this point in time. No pending applications at this time.

Status of the "Seed" monument in front of the Wallace Building – Ms. Brown indicated in discussions with Bruce Williams with Cultural Affairs they see no need for action until the future of the Wallace Building is determined. DAS Director Carroll indicated Mary Cownie is the new Director of Culture Affairs; he will contact her and have discussions.

Proposed Holocaust Memorial

Mark Finkelstein with the Jewish Federation advised the project is sponsored partly by the Blank Family Foundation. The proposal is to build a landscape to memorialize Iowa's gracious welcoming of survivors of the Nazi Holocaust, to tell some of their story and the story of the Iowa Soldiers who liberated the concentration camps in 1945. The survivors and liberators are located all across the State; however, because they are now elderly there are very few of them left. The camps were liberated in the beginning of 1945 and in 1995 the Jewish Federation put together a commemoration and solicited a couple of documents from our Senators which talk about both the American soldiers who liberated the survivors, the survivors themselves and the value of perpetuating understanding about the Holocaust for future generations. The memorial landscaping proposed has an educational value and it is embedded in a very highly aesthetic function. It is a wonderful project and commemorates the efforts of the American soldiers without

which there would be no survivors, the survivors themselves who came to Iowa and the tolerance of Iowa in accepting refugees.

Matt Carlile with Confluence advised this was a unique process because Mr. Finkelstein and Mrs. Blank went to Iowa State and what you see in the packet is an Iowa State student's work. They then came to Confluence since they knew we worked on the West Capitol Terrace project and they liked the idea of that location. The students had the freedom to pick any location they wanted but the majority of the students ended up picking the West Capitol Terrace. Confluence worked with the students to help them model the area and help them understand it. It does blend into the site, lets the site take advantage of the terrain that is in place, it makes a really personal space. It is tucked in underneath the hill; there was the old school house site on the top, the new sidewalk winds down around it. It has a flowing pattern to it that really makes it a personal experience. Confluence was happy that this design won, in fact enough so that one of the students working on this design now works in the Confluence office. Confluence is helping this group through the process, if they receive approval we will take it to the next step, refine it here and there and ultimately help get implemented when the time comes.

Mrs. Blank noted this was an excellent project for kids getting off the buses going to the Historical Building and the Capitol that they can see this memorial and hopefully it will mean something to them. Mrs. Blank advised the contest was really wonderful stating she especially liked that it moved into the landscaping, there are benches and no stairs.

Molly Clause stated she likes the flow, a very important story and likes it near the Historical Building. Director Carroll states he was impressed by the quote and how that ties in noting he hoped that would become an integral part. Cathy Brown stated she would like to get input from Dean Ibsen and Mike Carroll on how to proceed and would get back to Confluence.

Capital Request/Five Year Modernization Plan for Capitol Complex and Annual Report

Dean Ibsen advised the "draft Annual Report" follows the format we have used over the last several years, summarizes and highlights some of the activity of the Commission. We include the Code Section, identify the members and then we talk about the key aspects of the Planning Commissions work such as the building renovation, placement, etc. I have talked about the Iowa Utilities Board Building, the fact that it is completed, a brief blurb about Mercy Capitol and then a brief summary of the work of the Master Plan Committee. We will include the copy of the photo of the Planning Commission when we adopted the Master Plan. Other related projects, talk about the Wallace Building, work regarding the relocation of the Fleet Building, 709 and 707 East Locust Street just summarizing that. Monuments and Site Features, I have worked through each of the monument issues that we talked about in the last year, i.e. wind turbine, Japanese Bell the motion that was made on the Japanese Bell and the last section regarding modernization program for the Complex. The draft includes what was in the report last year as far as the funding requests and rankings. Scott Brown stated the audience for this document is the Legislature and advised in the summary adding a little more direction to the Legislator asking that before they move on any Capitol planning they are encouraged to interact with the Capitol Planning Commission. It would be unfortunate if they went off in a direction that didn't fit in with the Master Plan. Director Carroll advised that rather than a true summary, put it in the

form of an Executive Summary which many times goes at the very beginning of a report, gives them a “road map” through it.

Commissioner Carl Voss asked for a brief update on the Mercy Capitol expenditures. Mr. Ibsen advised for this year for Iowa Building operations, the five year plan calls for about one million dollars a year and then we are requesting three million dollars for 2013 – that is the second year of the five year plan. Mr. Ibsen stated there will be discussions this year with Legislature about what we do with the building. Last year we made a request for 2011 and we did not get that appropriation but we got some major maintenance money and language specifically said to not use this on Mercy Capitol. DMAACC has moved a nursing program into the building, DOC Pharmacy is in operation on the ground floor, the Department for the Blind has storage space in the basement and on 5th floor the Iowa College Student Aid Commission has moved into the that space from a leased space. The Long Term Ombudsman has a small space. Other than that, at this point the building is empty awaiting direction from Legislature. DAS is finalizing two Legislative Reports, one is to support a RFP issued for downtown lease space so that has given us information and the second part is Cost-Benefit Analysis of using leased space versus using Mercy versus using Wallace.

Chairman Oakley advised a couple years ago the Commission decided some items on the 5-Year Infrastructure are not the prerogative of the Capitol Planning Commission but those items that deal with aesthetics, building exteriors, etc., are things upon which our opinion may be useful. Capitol Planning Commission sets up a separate list which reflects the Commission’s preference on the items falling in our domain apart from what DAS puts together on the whole list.

Scott Brown’s Committee is to make sure the Master Plan happens as best as possible and to make sure that we don’t get derailed in implementing the Master Plan. The Committee ranks the items in the way they made the most sense for implementing the Master Plan and not getting off track.

- #1 Study of Building Repair vs. Replacement
- #2 Property Acquisition and Related Services
- #3 Monuments and Artwork Repair & Restoration
- #4 Capitol Interior and Exterior Restoration Continuation
- #5 West Capitol Terrace Phase 3
- #6 Relocation of the Fleet Fueling Station
- #7 Capitol Complex Alternative Energy Systems
- #8 Capitol Complex Parking Lot Improvements
- #9 Court Avenue Bridge Replacement

Commissioner Molly Clause noted the Committee is supportive of the shuttle. Scott Brown noted perhaps adding language to the parking issues because that is related to the shuttle. The more people we have riding the shuttle the less parking you have and the less parking you have and perhaps alternative transportation and parking issues should be included with the parking lot improvements category.

Scott Brown proposed a new category titled “preliminary future planning” to address improvements at the Historical Building and also taking a look at future directional and educational signage on the entire Capitol Complex and I would put it between # 4 and #5 on the above list. It was noted there has been extensive “Way Finding” signing done on the river walk downtown, it might not hurt to look at what was done down there, there might be some value of having the way “finding signs” look similar.

Molly Clause would like to hear more information about the condition of the Historical Building at a future meeting. Cathy Brown stated for next year she would like to see consideration for funding for plant replacement, trees, etc. Talk about future funding requests to begin to lay the groundwork for replacing the inventory of trees if we were to get an infestation.

MOTION: Scott Brown moved to approve the 2010 Annual Report with the changes listed above including adding in the 5th place a category for Historical Building including way finding and educational signage. Molly Clause seconded. Motion passed.

Dean Ibsen will update the 2010 Annual Report with changes and e-mail to Commissioners asking them to respond with changes or corrections within 72 hours. After that time, Mr. Ibsen will proceed to distribute as appropriate.

Other Business

Chairman Oakley noted in previous years there has been a meeting with the Governor and Lt. Governor to discuss the work of the Capitol Planning Commission and focus on the Master Plan. Possibly having this meeting after Session has adjourned.

Des Moines B-Cycle Kiosk Program

Carl Voss advised his organization has an offer out to a sponsor to help underwrite the cost of a bike sharing station on the Capitol Complex, just waiting to hear back.

Overview of Next Meeting

Meeting Date (3rd Wednesday of April) – April 20, 2011 1pm – 3pm

Location – IUB/OCA Building

Adjourn

Meeting adjourned at 3:25pm

Respectfully submitted,

Nancy Williams, DAS