

**Capitol Planning Commission
Meeting Minutes
October 20, 2010**

1:00pm – 3:00pm
Ola Babcock Miller Building, Room 310
Des Moines, Iowa

Capitol Planning Members Present:

Brice Oakley, Chair	Ray Walton	Elizabeth Isaacson
Cathy Brown, Vice Chair	Scott Brown	Rep. Ralph Watts
Molly Clause	Carl Voss	

Capitol Planning Members Absent

Senator Matt McCoy Senator Ron Wieck
Rep. Ako Abdul-Samad

Dept. of Administrative Services (DAS) Staff Present for all or a portion of the meeting

Dean Ibsen, DAS, General Services Enterprise, Vertical Infrastructure Program
Nancy Williams, DAS, General Services Enterprise
Jennifer Moehlmann, DAS, General Services Enterprise
Tera Granger, DAS, Marketing
Nick Smith, DAS, General Services Enterprise, Vertical Infrastructure Program
Ken Thornton, DAS/GSE
Tim Ryburn, DAS/GSE

Others Present for All or Portions of the Meeting

Judi Cooper, Iowa Utilities Board
Duane Fournier, Iowa Utilities Board
Carol Grant, Iowa Sister States
Dave Johnston, Homeland Security Emergency Management
Darin Hirl, Hy-Vee
Andy McCann, Hy-Vee
Monte Wiese, Hy-Vee
Cyndi Pederson, Director, Department of Cultural Affairs
Marcia Tannian, Legislative Service Agency

Summary of Proceedings

Call to Order and Introductions

The meeting was called to order at 1:10 p.m.

The meeting was called to order by Chair Brice Oakley at 1:10 p.m., followed by roll call and introductions.

Meeting Overview and Approval of Agenda – Action Item

Motion to approve the agenda

MOTION: Without objection, agenda approved as submitted.

Approval of Meeting Minutes for July 21, 2010 Meeting

Motion to approve the minutes of the July 21, 2010 meeting with one correction. (Completion of the Capitol date is 1886)

MOTION: Without objection, minutes approved with correction as submitted.

Request for Comments during the Meeting

Chair Brice Oakley outlined the procedures for receiving questions and comments during the meeting.

Director's Report

Director Walton reported on DAS activities

2011 Hy-Vee Triathlon

MOTION: Elizabeth Isaacson moved on behalf of the Capitol Planning Commission to welcome and endorse Hy-Vee again sponsoring and presenting on the Capitol Grounds this wonderful event and pledging to all involved that we will do whatever is necessary in order to facilitate making it again a very successful event on the Capitol Grounds. Molly Clause seconded the motion. Motion passed.

Staff Reports/Project Updates

*Construction Update (Capitol Interior/Exterior and IUB/OCA Building)
Monuments Documentation and Maintenance
Proposed Restoration of Japanese Bell and House*

MOTION: Cathy Brown moved the Commission support asking the Legislature to make up any shortfall in private fundraising to repair and endow the maintenance of the Japanese Bell Memorial. Molly Clause seconded the motion. Motion passed.

Capitol Complex Events

List of 2010 Events distributed to members.

Site Features Committee Update

*Applications/Pending Applications
Process for Monument Review*

Capital Request/Five Year Modernization Plan for Capitol Complex and Annual Report

*Rankings for DAS FY2012 Capital Requests
Content of 2010 Annual Report*

Other Business

Des Moines B-Cycle Kiosk Program

Minutes of Proceedings

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Director's Report

Director Walton noted Jennifer Moehlmann who is in attendance at today's meeting, coordinates and monitors the energy program for the Capitol Complex. Ms. Moehlmann has just locked in a natural gas rate which represents a significant savings for the state.

On Thursday, October 14, 2010 the Capitol Building hosted the World Food Prize event which some of you may have attended or watched the live broadcast on IPTV. The Iowa Capitol is an iconic majestic building and on Thursday evening never looked better. Director Walton noted that the team lead by Tim Ryburn, Bonita Lane and Bill Gartner had the building looking wonderfully without a minute of overtime being incurred. Everyone who saw the Capitol on Thursday left with a very positive impression of Iowa.

Mr. Gerald LeBlanc, a private citizen of Iowa, cares intensely about all of the monuments on the Capitol Complex and specifically the Soldier's and Sailor's Monument. He has been leading the effort to renovate and preserve the Soldier's and Sailor's Monument. We just signed a contract for about \$97,000 to help restore and preserve the base of the monument.

Director Walton noted it is the consensus of the Commission that something needs to be done with the buildings at the end of the West Capitol Terrace. A historical review of the Row House shows it does need special treatment but not in its current location. The Row House needs to be moved to a historically appropriate location. We are uncertain what is behind the façade of the old Community College Building; however, this building needs to be either moved or demolished. There is some money left in the West Capitol Terrace fund which will revert in the summer of 2011 so it is our intent to have an RFP put together and ready by the first of the year so we can deal with these two buildings.

Ken Thornton and Jennifer Moehlmann have put together a very sophisticated program for energy conservation for the Capitol Complex campus and the Ankeny Laboratories Buildings that will result in significant energy consumption savings. We have committed about \$2.8 million for this project with some of the money coming from federal stimulus funding. The U. S. Department of Energy is coming out to take a look at what we have done and how the whole process is going. Of the \$2.8 million, \$700,000 is from an Office of Energy Independence grant and Mid-American Energy in one form or another, is providing about \$1 million dollars in rebates. The State has borrowed the remainder of the money at about 4% to proceed with these improvements that should lower our energy costs by \$350,000 to \$400,000 per year.

Iowa Building (Mercy Capitol Building) At the end of the 2010 session the Legislature adopted a provision limiting the number of agencies that could move into that building. We initially had about 75% of the space committed but that legislation resulted in a dramatic reduction in agencies occupying the building. However, several moves have really worked well including:

Department of the Blind has had a lease on about 7,000 square feet on Morgan Street off of SW 9th in Des Moines in a building that sits very close to the river. They had very important documents stored in a flood plain and were afraid that some of their archived materials would be damaged. Those records have been moved to the lower level of the Iowa Building.

Early next week *College Student Aid*, currently in a building at 10th and Walnut, are moving their fifty or sixty staff people into the fifth floor of the building. The fifth floor had been the hospital intensive care unit and GSE staff converted that space into office space. The space is fantastic – well lighted, comfortable, bright and as a taxpayer I am happy that the College Student Aid, who was paying about \$15.00 per square foot and paying for parking across the street, now pays \$3.29 per square foot in the Iowa Building.

DMACC moved nurse training courses into the space Mercy was using for a similar purpose. In an almost “plug and play” deal, it hardly cost anything and there are 110 students there right now in various aspects of nurses training. It is costing DMACC a tiny fraction of what it would cost them to build a building or rent one and renovate it.

2011 Hy-Vee Triathlon

Chairman Oakley welcomed the Hy-Vee representatives to the Capitol Planning Commission. He noted that the Commission wrote a letter to the CEO of Hy-Vee saying that any time you want to come back you are going to be more than welcome. Thus, we are pleased to see the event back at the Capitol.

Darin Hirl, Hy-Vee Marketing Department and Director of the 2011 Triathlon, advised that Hy-Vee was very thankful for the invitation to come to the meeting today and talk to the Commissioners about plans for the event. Mr. Hirl advised he will be overseeing the day-to-day execution of the 2011 Hy-Vee Triathlon.

Monte Weiss, President of Lomar Distributing and also Assistant Vice-President of Hy-Vee has been involved in the Triathlon every year and was co-chair of the Triathlon last year.

Andy McCann, Vice-President of Hy-Vee, is in charge of the subsidiary in Ankeny called Perishable Distributors of Iowa. Mr. McCann has been involved with the Triathlon since 2007 when it was on the Capitol Complex and downtown.

Director Walton advised the Commissioners that approximately two and one-half years ago PDI helped the State of Iowa by providing refrigerated trucks during the floods. The State had some commodities that had to be refrigerated; PDI had trucks to us in no time and some refrigerated storage for a month or two following. It was really good for the State of Iowa.

Mr. Hirl advised that in 2007, when the Triathlon was in downtown with the finish line at the Iowa State Capitol, the CEO of Iron Man was in attendance and was extremely excited about the set up in downtown Des Moines and the finish line at the Iowa State Capitol. In the last eighteen months Hy-Vee executives have been meeting with many of the leaders of the Triathlon world. They discussed a new Iron Man series called 5i50 which is the distance of an Olympic triathlon which Hy-Vee has done for the last four years. Iron Man has asked Hy-Vee to be its U. S. Championship host for the next few years. They had also asked that Hy-Vee bring the event back to Des Moines with the finish line at the Iowa State Capitol on Finkbine Street.

It was noted that every single photo from 2007 either has the State Capitol as the backdrop or the mirrored Wallace Building. Those two backdrops are in more triathlon publications than just about any two buildings literally in the world. Most of the events Iron Man is involved are in places like Kona, Hawaii, Clearwater, Florida and Cancun, Mexico. Now they want to host their championship in Des Moines, Iowa. "We couldn't be more proud than to have Iron Man ask us to host the championship. This event will now be the Hy-Vee Triathlon 5i50 U. S. Championship for the age group and for the elite's. We will have two races of national championship caliber in the City of Des Moines both of which will be finishing at the State Capitol."

The set-up, routes, etc. were discussed noting the set up on the Capitol Complex will be similar to the set-up in 2007. However, Hy-Vee will be using fewer trailers; semi's and tents but probably more bleachers.

The date for the 2011 Hy-Vee Triathlon is Sunday, September 4, 2011 (Labor Day weekend). When Hy-Vee was associated with the ITU (International Triathlon Union), our event had to be in June in order to work with their calendar. "As you all know", Mr. Hirl noted, "we have dealt with a fair amount of water issues (flooding) in the month of June both in Des Moines and West Des Moines. One of the many benefits of partnering with the Iron Man group is that the event could move from June to September."

Mr. Hirl said the kid's event will still be in West Des Moines with the regional event on Saturday, September 3. Hy-Vee is also partnering with Iron Kids which is another brand of Iron Man and their U. S. Championship is also coming to West Des Moines. There are twenty-five qualifying races across the United States that will all meet up on September 17, 2011 in West Des Moines.

Chairman Oakley asked Commissioner Carl Voss to serve as the Capitol Planning Commission's liaison to work with DAS and keep the Commission advised of the details of the event. Hy-Vee agreed to send a formal letter to DAS outlining its plans for the 2011 events.

Director Walton noted this is a perfect event for the use of the beautiful grounds of the Capitol Complex. "We are so pleased to have the Hy-Vee Triathlon come here to use this facility." Director Walton spoke with Governor Culver just briefly about the event and he is also thrilled that the Triathlon will be here in 2011.

MOTION: Elizabeth Isaacson moved on behalf of the Capitol Planning Commission to welcome and endorse Hy-Vee again sponsoring and presenting on the Capitol Grounds this wonderful event and pledging to all involved that we will do whatever is necessary in order to facilitate making it again a very successful event on the Capitol Grounds. Molly Clause seconded the motion. Motion passed.

Staff Reports/Project Updates

Capitol Building Interior/Exterior

Ken Thornton updated the Commission on various projects in the Capitol.

- Exterior windows on the Law Library and west side of the Capitol have been renovated.
- Cracked concrete on the balcony of the Law Library has been repaired.
- Parking Lot # 13 (East side of the Capitol) has some drainage issues which staff is working on.
- Capitol interior Ground Floor – space has been renovated and Tour Guides will be relocated to this area.
- Capitol 1st Floor Rotunda open space “in-fill” project under way. Four large pieces of steel with glass in them, each weighing about four tons, will be rolled in and set up in the opening. This will bring the Capitol back to what it was originally and will help with the sound as well as the heating and cooling in the Capitol.
- Ground floor areas – some channeling of conduit is in so it won’t be visible.
- Ground floor niches have been opened up. These spaces have been covered up with sheet rock for years and have been opened up and the original marble installed on the floor. Apparently years ago the marble from this area had either been given away or sold as scrap; the owner of this scrap (Steven Wallerstedt), upon hearing of the Capitol restoration, called and offered to return the marble at no cost. This is an amazing find.
- South rotunda elevator has been replaced; project is nearly complete and will be operational by start of session.
- New Bose portable sound system has been acquired to improve the sound quality for official events in the Capitol.
- Second floor rotunda circle hand-rail has been raised for safety. As part of this process electrical and data ports were installed for any future needs.

IUB/OCA Building

Dean Ibsen reminded everyone of the tour of the new building following this meeting. Substantial completion date is November 1, 2010 and tentative date open for business is December 20, 2010. There is discussion of a wind turbine to be installed as part of this project.

Monuments Documentation and Maintenance

Dean Ibsen and Tim Ryburn have been researching what original documentation the State has on the World War II Monument as well as other monuments on Complex. They have also been talking with Bob Rieber who was on the original committee at the time the WWII Monument was installed. Mr. Ryburn advised we have two copies of the Pacific Theater Maps and we continue to look for other items. We also know we have prints of the monument itself. Mr. Rieber had the original letters which were on the stainless steel engravements; we don’t have confirmation on the exact location of them at this time. Commissioner Scott Brown asked that DAS have some high quality photos taken of each of the panels of the WWII Monument so we have that in case of any damage. Mr. Ryburn stated he will have staff take photos in the meantime.

Mr. Ryburn advised that spring and fall each year he surveys all monuments and memorials on complex to gather information so that we know what needs to be done and can budget appropriately for repairs. We document any vandalism, movements that may be occurring, life cycling of paint and trees. The monuments having funds available make it easier to maintain. The challenge comes with monuments with no funding for maintenance.

Proposed Restoration of Japanese Bell and House (Carol Grant, Executive Director of Iowa Sister States)

Ms. Grant advised she is here today to talk about the Japanese Bell and the structure that sits on the site on the Capitol Grounds. The story of the bell and the reason it was given to Iowa by the government of Yamanashi, Japan is a delightful story. It was as a result of the 1959 "Iowa Hog Lift" where thirty-five Iowa hogs were donated to Yamanashi following back-to-back typhoons – the result of one Iowa farmer stationed in Tokyo in the military. The gift in gratitude was the bell and it was erected at the current site in 1962. Iowa and Yamanashi have been in the process of planning the celebration of the 50th anniversary next year. The bell itself is fine; however, the structure is tired looking and in need of repair.

In absence of any one organization being responsible for the monument situated on the Capitol Grounds, Iowa Sister States took on the task of raising funds to restore the bell structure in time for the governor of Yamanashi's visit to Iowa. An official delegation from Iowa went to Yamanashi last April, there was a marvelous reception and ceremony to renew the friendship and recognize the fifty years and the governor of Yamanashi Prefecture now will make a reciprocal visit to Iowa in 2011. It will either be in conjunction with the Iowa State Fair or with the World Food Prize (either August or October 2011). We hope to have a firm date shortly. Ms. Grant has been working on a campaign for the last year, working closely with Tim Ryburn of DAS. The structure and the grounds are not presently in a condition that any Iowan would be proud to have the governor of Yamanashi see.

The goal is \$76,000 to restore the structure, landscaping and a small amount to endow for the continued upkeep of the bell and structure. To date we have raised \$45,000 and Ms. Grant appealed to the Commission for any support or assistance that it might provide so funds are raised and the work finished in time for the Yamanashi's governors visit to Iowa.

Chairman Oakley advised he will contact former Commissioner Polly Moore to possibly assist with this project. The Site Features Committee will also become involved as needed in this endeavor. Chairman Oakley noted that it may be appropriate for Representative Watts and other legislators to recognize the importance of this event and perhaps a resolution could be adopted by the legislature next session recognizing the importance of this event. Ms. Grant advised there would never be a better time than now during the 50th anniversary visit by the Governor of Yamanashi. When the Governor of Yamanashi visits there will be a rededication ceremony at the bell acknowledging all of the donors who helped in the restoration of the Japanese Bell area.

MOTION: Cathy Brown moved the Commission support asking the Legislature to make up any shortfall in private fundraising to repair and endow the maintenance of the Japanese Bell Memorial. Molly Clause seconded the motion. Motion passed.

Capitol Complex Events

DAS Event Coordinator Nancy Williams presented a list of all events coordinated by DAS 2010 to date. (List attached to minutes). Larger events included:

- Habitat for Humanity House (5th house to have been built on the Capitol Complex)
- Multiple Sclerosis Walk
- Asian Festival (over 30,000 attendees)
- Music Under The Stars (Sunday evenings during the summer)
- Yankee Doodle Pops (100,000 to 125,000 attendees each year)
- Iowa State Fair Parade
- Governor's Cup Race
- Homeless Stand-down
- Orchard Place Run
- Des Moines Hunger Hike
- World Food Prize Ceremony and Dinner
- Race for the Cure (close to 30,000 attendees)
- Sixteen weddings have taken place on the Capitol Grounds this year

Site Features Committee Update

Committee Chair Cathy Brown reviewed several of the monuments or site features that have been under discussion but there were no formal proposals to take action. Some of the features we are anticipating may come forward include:

- Peace Officer's Monument – the possibility of relocating this monument
- Japanese Bell restoration
- Cosmic Seed – there has been some interest in relocating this feature.
- Rock (associated with the teachers) – an application has not been received.
- Wind Turbine – associated with the Iowa Utility Board Building. There is a geo-thermal system associated with the building and also some solar panels as part of the energy sources to operate the building. The IUB/OCA envisioned the idea of a wind turbine associated with this project. IUB/OCA has been successful in acquiring a grant for the wind turbine and are moving forward with some of the design. Duane Fournier with IUB advised this wind turbine is 20,000 watts with 16' blades and funding is from the federal stimulus money. This is much smaller than the turbine at the State fair grounds. The proposed location protects the "view shed" of the Capitol. If you are looking at the Capitol from the tower you will actually be looking at the side of the Maintenance Building. Mr. Fournier advised it would generate about 5,000 watts of energy at a fairly average operating level which would essentially be "lighting the building" when it is operating at a normal level.

Process for Monument Review

Commissioner Brown advised the Committee does not have an update today.

Capital Request/Five Year Modernization Plan for Capitol Complex and Annual Report

Dean Ibsen advised the Commission saw the plan in draft form in July when we talked through the items. This ranking is what DAS has determined to be our priorities and we have submitted to the Department of Management.

Historical Building Exterior Repairs and Preliminary Future Planning – the Historical Building was built in 1986 and we have allocated some major maintenance money to the building. Among other things the skylights are leaking and since we have been allocating so much major

maintenance money, we thought it was time to talk about this project by itself. The request primarily is for repairs to the building. Of particular interest to this Commission is the conversations we have had in the Master Plan process about a Visitors Center at the Historical Building.

Cyndi Peterson addressed the Commission with the vision of the Historical Building being the Visitor's Center. Ms. Peterson showed the drawings previously presented during the Master Plan presentations. Ms. Peterson also advised the building leaks, if you come down on a rainy day you will see buckets all over. Ms. Peterson asked that this project be "bumped up" on the list.

Chairman Oakley stated he thought the Historical Building should be on the priority list and tasked the Master Plan Implementation Committee, chaired by Scott Brown, to come up with a separate set of recommendations from the perspective of the Commission for discussion. Chairman Oakley asked the Committee to take into consideration Cyndi Peterson's request that this be moved to a higher priority on the Master Plan. Chairman Oakley asked that the Committee provide the Commissioners information in December to review prior to the January Commission meeting. The expectation would be that the Capitol Planning Commission's own prioritization list can be approved at the January meeting since we move right into the legislative venue in the appropriations process.

Other items include:

- Ola Babcock Miller Building Stone Restoration
- Capitol Complex Parking Lot Improvements
- Property Acquisition – tied to the Master Plan
- Monuments and Artwork Repair and Restoration Program
- West Capitol Terrace Phase 3
- Building Repair vs. Replacement Assessment for IWD, Jessie Parker, Grimes, Fleet
- Relocation of Fleet Fueling Station
- Capitol Shuttle Service/Bus Pass Program
- Capitol Complex Court Avenue Bridge replacement has always been there
- Capitol Complex Improvements and Infrastructure Planning (FY2013)

Scott Brown and the Master Plan Implementation Committee met yesterday to look at the items and decided our criteria should be simply to look at this list in conjunction with the Master Plan and rank these in the order that they would need to happen to implement the Master Plan with no other considerations.

Chairman Oakley advised when it comes to who are the prime people to push the Master Plan, we own it. That is why the Legislature spent \$250,000 for the Master Plan and they are going to expect some return on investment. The Capitol Planning Commission should present a current, well thought out, prioritization of the things that will cost money.

Commissioner Cathy Brown challenged the Master Plan Implementation Committee to think about how we take care of what we have and somehow folding that in because the Master Plan does talk about Campus aesthetics and the importance of taking care of existing property.

Content of the 2010 Annual Report

Dean Ibsen asked for direction as to who he should be working with in drafting the 2010 Annual Report noting unless he hears differently, we will be following the format used in previous years.

Chairman Oakley stated he would work with Mr. Ibsen on the report noting the primary audience for this report are legislators and governor.

Other Business

Des Moines B-Cycle Kiosk Program

Dean Ibsen stated he met with Commissioner Carl Voss few days after the kiosks were installed in the East Village and has had some discussion about installing a kiosk on the Capitol Complex.

Mr. Voss advised he was “removing his Commissioner’s hat” and advised he was Chair of the Des Moines Bicycle Collective which is the owner and operator of the Des Moines B-Cycle program. The pilot program of the bike sharing started September 1, 2010 with eighteen bikes and four kiosks. We envision that by spring of 2011 we will have 100 bike sharing bikes and ten or twelve kiosks in the downtown area. Downtown Des Moines is defined as from the Capitol Complex to Meredith Publishing. The cost of the kiosk (bikes not included) is roughly \$30,000 for one holding eleven parking spaces. In comparison, the cost for a parking stall in a parking ramp is roughly \$20,000 per stall. Mr. Voss advised this is a part of wellness, being green and reduces transportation costs.

Mr. Voss envisions kiosks near the Lucas Building and the Historical Building. Des Moines is the 5th US city to have a system like this and there are about 140 cities around the world that have bike sharing programs. Bikes will be on the street by May 1 and off the street by December 1, following the timetable of Minneapolis, Minnesota.

At this time this is for informational purposes only.

Overview of Next Meeting

- Date: Wednesday, January 19, 2011 in the afternoon to allow Legislators to attend
- Location: To be determined
- Triathlon update
- Monuments update (specifically an update on WWII Monument)
- Capitol Planning Commission’s “Capital Request/five Year Plan” ranking list
- 2010 Annual Report

Adjourn

Meeting adjourned at 3:00 p.m.

Scheduled tour of the IUB/OCA Building for Commissioners, staff and guests who could attend followed the meeting.

Respectfully submitted,

Nancy Williams, DAS/GSE