

# IOWA VERTICAL INFRASTRUCTURE ADVISORY COMMITTEE

**April 10, 2008  
Meeting Minutes**

The Governor's Vertical Infrastructure Advisory Committee met at the Iowa Juvenile Home in Toledo, Iowa.

## **Call to Order, Introductions and Roll Call**

Committee Members Present:

Les Holland, Acting Chair

Eve Palmer

Terry Slinde

Gary Benshoof

Mary Krier

Dennis Bennett

Committee Members Absent:

Dan Prymek

Others in attendance for all or a portion of the meeting included:

Deb Hanus, Dept. of Human Services

Karen Connell, Dept. of Human Services

Randy Bengard, Dept. of Corrections and Dept. of Human Services, Clarinda Treatment Complex (Via conference call)

Mickel Edwards, Dept. of Corrections

Kelly Glassgow, Dept. of Corrections and Dept. of Human Services, Clarinda Treatment Complex (Via conference call)

Karalyn Kuhns, Dept. Of Human Services

Dan Lane, Dept. of Natural Resources

Dean Ibsen, Dept. of Administrative Services, General Services Enterprise

Nick Smith, Dept. of Administrative Services, General Services Enterprise

Ray Walton, Dept. of Administrative Services, General Services Enterprise

## **Call to Order**

Les Holland convened the meeting at 10:09am

Deb Hanus said she was pleased to have the Vertical Infrastructure Committee at the Juvenile Home. She gave a brief history of the institution mentioning that the home began as an economic development initiative by the United Brethren Church in 1881. In 1906 a college opened and was later relocated to Cedar Rapids in 1918. Then in 1920 DHS established the facility as an orphanage and it eventually evolved into the Juvenile Home. Deb handed out a document that described the facility. The institution currently has 125 staff members.

Les thanked Deb for the presentation. Terry Slinde asked what the symbol on the north wall of the room was. Deb said that it was the circle of courage and was inspired by Native American teachings. Mary Krier asked about the 18 year olds that age out of the program and what happens to them? Deb said that generally they go into work programs. Gary Benshoof asked why 2/3<sup>rd</sup> of the residents are girls and only 1/3<sup>rd</sup> are boys. – Deb responded that there is no specific reason

## **Questions and Comments from Committee Members**

Les Holland wanted to know where Dean was at on the locations for future meetings. Dean said that he and Nick will make recommendations based on 1)where we have been and 2) propose a schedule for the committee to review. After this we will send out letters to legislatures notifying them of the meetings.

### **Approval of Minutes of Previous Meetings**

Eve Palmer moved to approve the minutes for the March 13, 2008 meeting. Gary Benshoof seconded. The motion carried.

### **Old Business**

Dennis Bennett wanted to know why some of the FY2007 projects on the A/E Services list hadn't been closed and also why N/A showed up in some of the columns. Dean and Ray said that they could get that information to Dennis after discussing this with Paul Carlson.

Ray Walton distributed the monthly A/E services projects completed and in process sheets. He said that they were currently 2.3 million dollars under budget on the Toledo Geothermal project. Ray also went over the progress sheet. He mentioned that he appreciated Paul and staff's work on this spreadsheet and project list.

Les wanted to know if there was a cell on the spreadsheet for projected completion date and reversion date. It was noted that both of these cells were on the spreadsheet. Les then asked how you define the completion date. Mary wanted to know if the state offers any bonuses for contractors who complete projects on time. Dean said that they do not do that and that the completion date is defined by a number of factors.

There was a discussion of VIAC's role. Terry asked what the committees mandate was.

Dean said that no matter what the executive order says that DAS uses VIAC for its help and support.

Les said that there has never been a VIAC member who has forced DAS to do certain things.

Terry said he was frustrated with the fact money is getting cut and why DAS is not more recognized.

Dean talked about the reversion dates and how these worked. Les clarified that money has never been lost due to a reversion date.

### **Ongoing Issues/Staff Reports**

**Alternative Delivery Systems:** 15 more contracts have been written for roofing and tuck pointing projects.

**Routine and Major Maintenance:** Dean Ibsen said that he received a question from CCM about whether RM money could be used to install paper towel dispensers. Dean said that he advised CCM if the restroom fixture was built into the wall then it is eligible for RM but if it is simply attached to the wall then it is not. He said he is occasionally asked to interpret the RM definitions.

**ADA Status Report:** New ADA projects have been reviewed with the ADA advisory committee and will be included on the next Consent Calendar.

**Code Required Elevator Upgrades:** Nick Smith handed out a copy of the elevator upgrades document. He explained that all of the institutions had done research at their facilities and the spreadsheet contained how many elevators were in need of the upgrade at each facility. He said that next steps would be talking with the business managers and plant managers at the quarterly Business Manager's meeting in Ft. Dodge and that he would report back at the next VIAC meeting. There are a couple of different options for funding which might include but is not limited to RM or MM funding and perhaps a Statewide Master Agreement.

**Database Update:** Dean Ibsen said that the inventory and assessment update would include updating of the database. He said that if major maintenance funding for FY2009 is reduced considerably we may need to consider whether or not to proceed with the project.

**Staff/Training Jobs:** Dean said that the Management Analyst 2 position has closed and that resumes will be available in a few days. Karalyn Kuhns talked about DHS and the process they are using to hire construction/design engineer. Dean said that Paul Carlson and staff have met with ISU to discuss training programs for project management.

### **Consent Calendar**

Dean Ibsen reviewed the consent calendar.

Les Holland asked whether these represent a change in priorities. Dean said that these could be a priority or scope change requested by the agency.

Dennis Bennett wanted to know if it is possible to boost a life safety issue. Karalyn Kuhns said that DHS has done this in the past.

Terry Slinde moved to approve the consent calendar. Mary Krier seconded. Motion carried.

### **Legislative Update**

Mark Johnson gave an update on current legislation. He said that he had not seen the infrastructure bill draft. Major Maintenance money will likely be \$15 million. Routine Maintenance has not been changed from the Governor's Recommendation and that is still probably going to be \$3 million.

Terry Slinde asked where the money is going. Mark said that it is mostly going to new prisons, DOT infrastructure issues and that there were a lot of requests and a lot of priorities.

Dean noted that 32 million was the amount Gov. Culver had made in his budget and that 15 million is the legislature's number.

Dean asked if Mark had discussed the FY2010 budgets. Mark said that he had not because it was too premature. Dean then asked about demolition language. Mark said he got a favorable response from the staff members. Mark said he was putting together the intent language.

Mark ended by saying the legislature might be out by next week so the infrastructure bill could be coming sooner rather than later. He said that legislative leadership would have a strong hand in the design of the New Office Building. He said that the list of potential tenants and costs of the building could change.

Dennis wanted to know how the decrease in MM money would effect staffing. Dean said that at this time it would not effect staffing and that there was still plenty of work from other fiscal years to be completed.

### **Review Definitions and Procedures for Major Maintenance Routine Maintenance**

A spreadsheet representing FY2008, FY2009 and FY2010 major maintenance projects and allocations from last July was distributed and reviewed. Funding recommendations will need to be adjusted to meet the FY2009 appropriations and any new requests that are submitted at the next meeting.

Dean said that he has received no recommend changes to the Definitions or Procedures for Major Maintenance and that they will need to be reviewed after the legislature makes its recommendations.

### **Other Business**

**Questions and Comments:** Terry Slinde said he wants to put a face on the work that is being done so that next year VIAC does not get such a small amount of money.

Upcoming meetings: Next meeting will be held at Iowa Workforce Development at 1000 East Grand.

**Adjourn**

Eve Palmer moved to adjourn the meeting. Dennis Bennet seconded the motion. Motion carried.

Prepared by Nick Smith and Dean Ibsen

4/7/2008