

DAS Safety and Health Committee Summary

Date: November 18, 2009
Time: 10-11:00 AM
Location: Hoover, Level A, Conf. Room 8

Continuing Business:

1. Safety inspections the week of November 18 Monthly inspections of the grounds shop, construction shop and the energy plant will occur.
2. Emergency Shelter Maps at Hoover The Emergency Shelter Maps in Hoover have not been updated. Barb Bendon is updating the Emergency Shelter Maps for Hoover and all the buildings on the complex. The locations of the Evac chairs and Automatic Electronic Defibrillators need to be added to the maps too. Barb will keep me posted.
3. Fire Extinguisher Inspection
 The old fire extinguishers resulting from the Capitol complex inspections are sitting on pallets in the Energy Plant. Tim Young provided the name of a company and contact that will dispose of the extinguishers for free. This information will be given to Ken Thornton for consideration.

New Business:

1. DAS Newsletter ideas
 Ideas for the DAS January/February newsletter include: DAS Incident/Hazard Reporting Form, DAS Safety Committee existence and purpose, annual slips, trips and falls article. Dave Phillips will contact Laura Riordan about the articles.
2. DAS Incident / Hazard Reporting Forms
 No safety HP Service Tickets were generated since the last committee meeting.

Future meetings will be held the second Wednesday of each month from 10:00 to 11:00 AM at Hoover, level A, Conference Room 4 as follows:

December 9, 2009
 January 13, 2010
 February 10, 2010
 March 10, 2010
 April 14, 2010
 May 12, 2010
 June 9, 2010
 July 14, 2010
 August 11, 2010
 September 8, 2010
 October 13, 2010
 November 10, 2010
 December 8, 2010

Attendance	2009												Cum.
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Vacant – HRE	0	1	0	0	0								1
Julie Marasco – SAE	1	1	1	1	1	1	1	1	1	1	1		11
Marianne Mickelson – ITE	0	0	1	1	1	1	1	0	1	1	1		8
Chris McNeeley (AFSCME) – GSE/ CCM	1	0	1	1	*	1	1	0	0	0	1		6
Jeannie Adams – CORE										1	1		2
Dave Phillips – GSE/ Safety	1	1	1	1	1	1	1	1	1	1	1		11
Doug Reed – GSE/ Purch.	1	1	1	1	1	0	1	0	1	1	*		8
Tim Young – GSE/ Fleet	1	1	1	1	1	1	1	1	1	1	1		11
Steve Cotter (AFSCME) – GSE/ CCM										1	1		2

* **Excused**

Adjournment: Meeting was adjourned at 10:55 am.