

## DAS Safety and Health Committee Summary

**Date:** September 9, 2009  
**Time:** 10-11:00 AM  
**Location:** Hoover, Level A, Conf. Room 8

### Continuing Business:

1. Safety inspections the week of September 21 Monthly inspection of the grounds shop, construction shop and energy plant will occur.
2. Emergency Shelter Maps at Hoover The Emergency Shelter Maps in Hoover have not been updated. Barb Bendon is updating the Emergency Shelter Maps for Hoover and all the buildings on the complex. Barb will keep me posted.
3. Reporting Protocol for emergencies, near-emergencies and other issues A protocol for DAS Customer Service to use when responding to service requests has been developed. It will also be useful to the ITE Service Desk night shift as well as all DAS employees who have contact with Customer Service. The protocol and training on the protocol will be completed by November 1.

### New Business:

1. H1N1 Information  
 The committee discussed several items regarding the H1N1 flu virus:
  - Should hand sanitizer be provided at various locations to help control the virus? The Centers for Disease Control and the IDPH recommend hand washing as the primary means to prevent the spread of the virus so the use hand sanitizers is not encouraged.
  - What vaccines will be available and when?  
  
 Visiting Nurse Services of Iowa will administer flu and pneumonia shots in September, October and November at various locations around the Capitol complex. An email that was sent to all employees from Sheryl Jensen on 9-18-09 detailed locations, dates and times. This information was also posted on the bulletin boards.  
  
 Sheryl Jensen does not yet have information about the H1N1 vaccine. She reports that once it is available, there are certain groups that will receive it before the general population. If the vaccine is released to the general population and is available to VNS, she will make every effort to offer it to employees in the Des Moines/Ames area.
- If necessary, what would a forced quarantine look like? Erin Mullenix at Homeland Security reports that they would wait to be engaged by the

IDPH before they would act. I did not find any specifics about forced quarantines on the IDPH website at: <http://www.idph.state.ia.us/h1n1/> but I did find a lot of great information on the “The Workplace” tab on the left. The following are a few items to consider if “increased flu severity” were to occur:

- ✓ Consider active screening of employees when they report to work.
- ✓ Increase social distancing in the workplace.
- ✓ Consider alternative work environments for employees at higher risk for complications of flu.
- ✓ Additional information may be obtained at:  
<http://www.flu.gov/professional/business/quickreference.html>

## 2. DAS Incident / Hazard Reporting Forms

One “safety” HP Service Ticket was generated since the last committee meeting.

Future meetings will be held the second Wednesday of each month from 10:00 to 11:00 AM at Hoover, level A, Conference Room 4 as follows:

October 14, 2009  
November 11, 2009  
December 9, 2009

Attendance	2009												Cum.
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Vacant – HRE	0	1	0	0	0								1
Julie Marasco – SAE	1	1	1	1	1	1	1	1	1				8
Marianne Mickelson – ITE	0	0	1	1	1	1	1	0	1				5
Chris McNeeley (AFSCME) – GSE/ CCM	1	0	1	1	*	1	1	0	0				5
Pat Mullenbach – CORE	1	0	1	1	0	1	1	1	1				6
Dave Phillips – GSE/ Safety	1	1	1	1	1	1	1	1	1				8
Doug Reed – GSE/ Purch.	1	1	1	1	1	0	1	0	1				6
Tim Young – GSE/ Fleet	1	1	1	1	1	1	1	1	1				8
Ray Woodrich (AFSCME) – GSE/ CCM	1	1	0	1	*	0	1	0	0				4

\* **Excused**

**Adjournment: Meeting was adjourned at 10:35 am.**