

CHARGES

Cleaning Charges

In order to provide you with clean vehicles, we ask that you do your best to return your cars in the same condition as when they were received. Vehicles returned to the Motor Pool that require more cleaning than normal may be assessed cleaning charges. Charges will range from \$15.00 to \$40.00, depending on the time required.

Fuel Damage Penalty

Customers incorrectly fueling non-E85 vehicles with E85 fuel will be assessed a penalty of \$100.00. This is necessary to cover technician time and replacement of fuel.

Late Return

Please help us provide timely service to all our customers by returning cards promptly and on schedule. If we have to lease a vehicle because of the late return of a Motor Pool Vehicle, the full cost of the leased vehicle (s) may be assessed to the department in lieu of the scheduled late charges

| | |
|--------------------------------------|---------|
| 1/2 hour up to 1 1/2 hours | \$15.00 |
| 1 1/2 hours up to 8 hours | \$25.00 |
| 8 hours up to 24 hours | \$30.00 |
| Each additional whole/fractional day | \$25.00 |

Late Pick-up Penalty

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|---|---------|
| 1/2 hour up to 4 hours | N/C |
| 4 hours to 8 hours late | \$20.00 |
| After 8 hours reservation is cancelled and a penalty of \$50.00 will apply. | |



State of Iowa

Motor Pool Office
(Now located in the Vehicle Dispatch Building)
301 East 7th Street
Des Moines, IA
50319

Phone: 515-281-5123
Fax: 515-281-6370
E-mail: MotorPool@iowa.gov



State of Iowa
Department of Administrative Services
Fleet Services

Motor Pool



*Providing agencies with the right vehicles
to fit their jobs since 1939.*

(515) 281-5123

Vehicle Classes and Prices

Compact Sedan



When reserving this class of vehicle, your reservation may assign you such vehicles as:

Ford Focus
Honda Civic
Chevy Cruze

Rate per mile: \$.3300

Rate per day: \$16.50

Sedan



When reserving this class of vehicle, your reservation may assign you such vehicles as:

Chrysler 200
Chevy Malibu

Rate per mile: \$.3400

Rate per day: \$17.00

Full Size Sedan



When reserving this class of vehicle, your reservation may assign you such vehicles as:

Chevy Impala
Ford Taurus

Rate per mile: \$.3675

Rate per day: \$18.38

Mini Van



When reserving this class of vehicle, your reservation may assign you such vehicles as:

Dodge Caravan

Rate per mile: \$.3925

Rate per day: \$19.63

15 Passenger Van



When reserving this class of vehicle, your reservation may assign you such vehicles as:

Chevy Express

Rate per mile: \$.4550

Rate per day: \$22.75

Motor Pool Office

The State Motor Pool provides you with accessible, conveniently located passenger vehicles-from compact sedans to 15 passenger vans.

Our vehicles are clean, well maintained, fueled, and ready for your trip.

Billing

All reservations are charged the listed daily rate for the pertaining vehicle class. Once 50 miles is exceeded for the reservation day, the customer is then charged per mile rather than the daily rate.

Monthly Rentals

State Motor Pool also has a limited number of vehicles available for long-term rental. Contact us for more information on monthly rates and services.

Easy Online Reservations

Reserving a vehicle takes just a few clicks of your computer mouse. To make online reservations, contact your departmental travel coordinator or the State Motor Pool office at 515-281-5123

State Fueling Station

The State Fueling Station at 301 E. 7th Street dispenses E10 and E85 fuel 24 hours a day, seven days a week. Fuel dispensed at the State Fueling Station does not include federal or state motor fuel taxes. Save time and money by fueling your State Motor Pool vehicle at the State Fueling Station before returning it.

