

CATEGORIZATION OF DAS PRODUCTS AND SERVICES

This chart shows the location of current agency services within one of the three categories within DAS for FY11. The categories are:

- **Leadership functions** are those services related to policy and standards development that will be funded through a general appropriation. It is appropriate where standardization is required and the ultimate customer is the taxpayer.
- **Utilities** are those services for which a monopoly structure makes sense due to economies of scale. Customers choose the amount of service purchased but must buy from a single source. Utilities will be funded by an internal service revolving fund.
- **Marketplace services** are those services that may be purchased in a competitive environment. Customers may choose to buy these services from any available vendor. These services are funded through enterprise revolving funds.

PROGRAM/SERVICE	Category for FY11		
	Leadership	Utility	Marketplace
GENERAL SERVICES ENTERPRISE			
Architectural & Engineering Services (formerly "Design & Construction) – includes Vertical Infrastructure Program and Project Management		X	
Association Fee – includes Mechanical, Custodial, Grounds, Lock Shop, Facility Maintenance, Space Management services and Employee Safety Program (50%)		X	
Ceremonial Space Maintenance – includes Employee Safety Program (50%)	X		
Utility Usage Oversight	X		
Fleet – Depreciation – includes Purchasing, Replacement and Disposal of Vehicles		X	
Fleet – Management		X	
Fleet – Risk Management		X	
Motor Pool/Fueling Station		X	
State Garage		X	
Gas Station			X
Mail Services – includes Mail Processing and Delivery		X	
Purchasing – includes Bidding and Contracting		X	
Blanket Bond		X	
Leasing (Fee at Seat of Govt. and Fee Outside Seat of Govt.)		X	
Events Coordination	X		

PROGRAM/SERVICE	Category for FY11		
	Leadership	Utility	Marketplace
General Training			X
Conference Planning			X
Special Consultation Services (development and implementation of studies aimed at developing staff or the organization such as organizational climate studies, training needs assessments or customized exit surveys)			X
Labor/Management Committee Facilitation			X
Employment Services (Merit Only and Merit and Non-Merit) – includes Application Intake and Referral, Workforce Planning, Classification and Compensation Studies, Data Management (publications like the Iowa Almanac), Diversity Program Management, Performance Appraisal Management, Payroll Audit, and Contingent Workforce Contract Management		X	
Golden Dome Awards		X	
Benefits – includes Deferred Compensation, Group Insurance Programs, Employee Wellness Program, Employee Assistance Program, and Leave Management		X	
Health Insurance Surcharge (for health insurance administration)		X	
Unemployment Contract		X	
Workers' Compensation		X	
Labor Relations – includes Contract Negotiations, Collective Bargaining Agreement Interpretation, Federal Law Interpretation and Grievance Processing		X	
Personnel Officers – includes Individual Classifications, Classification Appeal Hearings, DAS-HRE Rules Interpretation, Investigations, 19B Investigations and Reviews and Appeals		X	
Desktop/Workstation			X
Service Desk			X
Networking/Communications			X
Server Hosting			X
Mainframe Services			X
E-mail			X
Common Calendar and Directory		X	
Mainframe Development Services			X
Database Services			X

PROGRAM/SERVICE	Category for FY11		
	Leadership	Utility	Marketplace
Web Services			X
Consultation			X
Printing Services - Consulting			X
Graphic Design and Layout			X
1- and 2-Color Offset and Digital Printing			X
Digital Color Printing			X
On-site Copier Services			X
Letter Shop Services			X
Information Security Services		X	
Service-Oriented Architecture		X	
Authorization & Authentication		X	
Application development services			X
ePayment			X
Address Validation (validation and standardization of mailing addresses)			X
eLeave (online leave approval and tracking)			X
SING (single source background verification)			X
Comprehensive Annual Financial Report (CAFR)	X		
Centralized Payroll	X		
Centralized pre-audit/post-audit	X		
Iowa Income Offset Program	X		
Cash Management Improvement Act of 1990	X		
Statewide Indirect Cost Allocation Plans	X		
Integrated Information for Iowa (I/3)		X	