



State of Iowa

Department of Administrative Services

Service. Efficiency. Value.

Director Janet Phipps

What is DAS?

The Department of Administrative Services is a strategic business partner for State agencies.

Mission: To deliver efficient and effective services to enable and support the mission and operations of our stakeholder agencies.

Vision: DAS will be an organization of excellence, providing services and support to meet our stakeholder agencies' needs and ever mindful of good stewardship in resource utilization.

Fast Facts:

Annually, more than ...

- 2.4 million gross square feet of space maintained at the Capitol Complex and State Laboratories Facility in Ankeny
- 129,000 inter-agency payment documents avoided and efficiencies achieved by electronic funds transfer via eDAS
- 81,800 employment applications reviewed
- 24,000 employee health insurance policies administered
- 1,040 Master Agreements (purchasing contracts) utilized by 71 agencies/bureaus spending \$131.5 million
- Approximately 500 events held on the Capitol Complex

DAS provides human resources, facilities maintenance, procurement, fleet/motor pool, and accounting services to State agencies in the executive, judicial, and legislative branches.

... More Facts

General Services

- Reduced Capitol Complex energy usage by approximately 20% since FY08
- Managed statewide:
 - 123 construction projects for:
 - 16 Agencies
 - 30 Facilities
 - 96 Buildings
 - Approximately 185 leases (950,000 square feet of leased space)

das.iowa.gov

Human Resources

- Achieved 96.6% satisfaction among hiring authorities for qualified talent pools
- Processed nearly 81,800 applications (an average of more than 6,800 monthly)
- Offered more than 7,700 professional development courses. Attended by nearly 16,000 participants

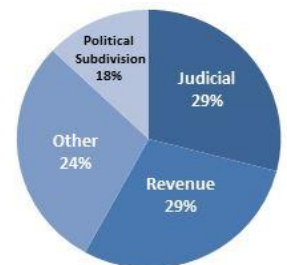
Procurement/Fleet

- Offset agency service costs by more than \$1.96 million in vendor administration fees
- Saved State agencies more than \$6.8 million through competitive process
- Reduced payment transactions by 56% when utilizing State Pcards
- Utilized 84% of Fleet capacity



State Accounting

- Recovered \$48 million through income offsets for government entities



- Scored 99.85% accuracy rate on payroll payments
- Issued more than 6 million State warrant payments (checks)

Quality Assurance

- Identified and managed contract improvements resulting in cost savings of more than \$75,000.
- Completed 49 special projects involving all areas of DAS.
- Performed 73 process and operational reviews.
- Led and/or participated in 5 agency process improvement projects.

