

Department of Administrative Services - State Accounting Enterprise

Section	Procedure Number	Page Number	Effective Date
PRE-AUDIT	270.700	1 of 1	June 5, 2017
Subject	PROCESSING RESCIND STOP PAYMENT		

1. A warrant may need to have a warrant stop payment rescinded. The lost warrant may have been found, the undelivered delivered, etc.
2. To rescind a stop payment on a warrant, state departments must complete a "[Request for Outstanding Warrant Action](#)" form. Once completed, the form may be scanned and emailed to DAS-SAE Daily Processing at DASSAEDailyProcessingTeam@iowa.gov.
3. Warrant rescind stop payments are entered daily, online for nightly processing. Rescind stop payment requests must be received in the DAS-SAE-Daily Processing by 2:30 p.m. to be processed that same day.
4. After receiving verification of the rescinding of the warrant stop payment, the DAS-SAE-Daily Processing will send a printout (Report ID-S625I058-Agency-Credit Bureau) to the requesting department via local mail that indicates the action has been completed. See page 2 of Procedure 270.600 for an example.
5. Any questions concerning the rescinding of stop payment of warrants should be addressed to DAS-SAE-Daily Processing.