

Department of Administrative Services - State Accounting Enterprise

Section	Procedure Number	Page Number	Effective Date
PRE-AUDIT	260.500	1 of 1	July 1, 2003 Revised 6/1/04
Subject	CENTRAL SERVICES ICN BILLING		

1. The Iowa Communications Network (ICN) provides telecommunications services to authorized users. Each month users (departments) are billed for the services used during the month. A Summary Invoice is mailed to user departments monthly:
2. A detailed listing of all services used is available on the ICN Account Utility each month.
3. An automated transfer is processed to transfer funds from the State departments to the ICN.
4. Any problems or questions concerning the actual billing from the ICN should be referred to (515) 725-4633. Any problems or questions regarding the actual transfer or the accounting portion should be referred to DAS-SAE-Daily Processing.