



December 31, 2019

MEMORANDUM

TO: Financial Managers AC202005
FR: Nick Miller, DAS-SAE Division Administrator
RE: **2020 Relocation Mileage Rate Adjustment**

Please share this information with appropriate staff in your department.

The IRS has adjusted the standard relocation (moving) mileage reimbursement rate, effective January 1, 2020. The rate will **decrease** to .17¢ per mile.

Procedures related to this policy are located in the SAE Accounting Policy and Procedure Manual at:
https://das.iowa.gov/sites/default/files/acct_sae/sae_manual/220/220-100.pdf

PROCEDURE	CHANGE
220.100 Employee Expenses - Relocation Reimbursement Policy	The rate to be used on the Relocation Expense Recap will decrease from <u>.20¢</u> per mile to <u>.17¢</u> .

Please refer questions to me at (515) 281-4877 or by email: Nick.Miller@iowa.gov