



# STATE OF IOWA

DEPARTMENT OF REVENUE AND FINANCE  
GERALD D. BAIR, DIRECTOR

TO: All Financial Managers AC200303

FROM: Trina Brietske, Daily Processing Program Manager

DATE: November 19, 2002

SUBJECT: [Accounting Policy and Procedure Manual Updates Effective 12/1/02](#)

**Please pass this information to the appropriate personnel.**

PROCEDURE	CHANGE	Date
240.102 -Miscellaneous-Services Contracting	Pg. 6, at the bottom left of the PCQ form. The sentence under "Employer/Employee Relationship?" (if yes, attach...etc ) was deleted.	Pg. Revised 12/1/02
270.850-Processing-Income Offsets	<ul style="list-style-type: none"><li>• 4.c. changed 281-4495 to 281-6649.</li><li>• Pg. 5 changed 281-3149 to 281-5202.</li><li>• Pg. 7 removed 281-4495 number at bottom of form.</li></ul>	Pg. Revised 12/1/02

If you have any questions please feel free to contact me at (515) 281-4497 or email: [Trina.Brietske@idrf.state.ia.us](mailto:Trina.Brietske@idrf.state.ia.us).