

STATE OF IOWA – CENTRALIZED PAYROLL
REQUEST FOR FEDERAL AND IOWA
FLAT TAX INCOME TAX WITHHOLDING ADJUSTMENT

I request the Federal and State of Iowa income taxes on my paycheck containing supplemental wages be adjusted in accordance with Federal guidelines, which are 22.0% of my gross earnings and with State of Iowa guidelines which are 6.0% of my gross earnings, minus the federal tax withholding.

Signature

Date

Print Name

Social Security Number

Submit this form directly to your agency Human Resource Associate for processing.

Please Note: Requests for Federal and State of Iowa Income Tax Withholding Adjustment forms that are emailed to Centralized Payroll are not accepted due to confidential information required to process your request.

Ask your Human Resource Associate for assistance to determine how changes to your W-4 will impact your paycheck. A Gross-to-Net Payroll Calculator is available.

** Human Resource Associate - Please provide a copy of this form to Centralized Payroll for approval.

On P1 # 239 Enter 099 in Fed exempt and State exempt fields. **

For Centralized Payroll Office Use Only

P1 Number _____

P1 Effective Date _____