

THE EMPLOYER SHALL PROMPTLY DISTRIBUTE, ELECTRONICALLY OR BY HARD COPY, THE NOTICE TO THE AFFECTED EMPLOYEES.

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PERB  
BU-0946

THE EMPLOYER SHALL ALSO PROMPTLY POST THE NOTICE IN THE MANNER AND LOCATIONS CUSTOMARILY USED FOR THE POSTING OF INFORMATION TO EMPLOYEES. THE NOTICE SHALL REMAIN POSTED THROUGH OCTOBER 25, 2022.

## **NOTICE TO EMPLOYEES FROM THE PUBLIC EMPLOYMENT RELATIONS BOARD (PERB)**

Previously, PERB certified AFSCME Iowa Council 61 as the exclusive bargaining representative for the bargaining unit of State of Iowa employees described at the end of this document.

Iowa law requires PERB to conduct retention and recertification elections. In this election PERB will ask the employees in the bargaining unit whether they wish to retain and recertify AFSCME Iowa Council 61 as their exclusive bargaining representative for purposes of collective bargaining.

Iowa law also requires that AFSCME Iowa Council 61 pay an election fee. This fee must be paid by Monday, September 12, 2022.

If AFSCME Iowa Council 61 does not pay the election fee when it becomes due, PERB will revoke its certification. If PERB revokes the certification of AFSCME Iowa Council 61 your collective bargaining agreement may become void and the terms of the agreement may become unenforceable.

IF AN ELECTION IS HELD, your employer shall post and distribute, in mid-October, a Notice of Election giving details on how and when to vote. The election period will be from 7:00 a.m. on Tuesday, October 11, 2022 to 9:00 a.m. on Tuesday, October 25, 2022. The election will be conducted by the Public Employment Relations Board and your right to a secret ballot and a free choice will be protected.

**THE PUBLIC EMPLOYMENT RELATIONS BOARD DOES NOT ENDORSE ANY  
CHOICE IN ANY ELECTION CONDUCTED.**

Any questions should be directed to:

**Public Employment Relations Board**

510 East 12th Street • Suite 1B

Des Moines IA 50319-0203

515/281-4414

<https://iowaperb.iowa.gov>

[iaperb@iowa.gov](mailto:iaperb@iowa.gov)

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## **BU-0946**

### **Bargaining Unit Of Employees Of State of Iowa**

**\*\*The unit description below is subject to the mutual agreement between the parties concerning who is eligible to vote in the upcoming recertification election.**

**INCLUDED:** All full-time and regular part-time employees of the Judicial District Departments of Corrections in the classifications listed below:

Admissions Coordinator, Assistant Cook, Chief Interviewer, Clerk/Bookkeeper part-time, Clerk Steno I, Clerk Steno II, Clerk Steno III, Clerk Typist, Clerk Typist I, Clerk Typist II, Clerk Typist III, Community Corrections Service Worker I, Community Corrections Service Worker II, Cook, Cook II, Correctional Advisor, Correctional Advisor-part-time, Correctional Services Officer I, Correctional Services Officer II, Correctional Specialist I, Correctional Specialist II, Correctional Specialist III, Corrections Counselor II, Correctional Service Officer I/Adm. Asst, Counselor, Counselor I, Counselor II, Counselor RCF, Counselor Advisor, Disposition Clerk, Driver/Maintenance, Educational Consultant, Facility Officer, Facility Technician, Head Cook, Interviewer part-time, Jail Interviewer, Job Developer, Kitchen Manager, Lead Facility Officer, Lead Officer, Lead P.O., Lead Worker, Lead Secretary, Maintenance Worker II, Parole Officer, Part-time, Part-time Cook, P.O. Counselor, Probation Officer, Probation Officer I, Probation Officer II, Probation Officer Trainee, Pre-sentence Investigator, Pre-trial Counselor, Pre-Trial Release Counselor, Pre-Trial Release Interviewer, Pre-Trial Release Interviewer part-time, PSI-PT Officer, P.T. Interviewer, P.T. Investigator, P.R. Officer, Pre-Trial Technician, Programmer I, Receptionist, Residential Cook/Housekeeper, Residential Counselor, Residential Lead Worker, Residential Shift Counselor, Residential Treatment Specialist, Residential Worker, Secretary, Secretary I, Secretary II, Secretary/Bookkeeper, Secretary/Pre-Trial, Secretary/Pre-Trial Interviewer, and Senior Probation Officer.

**EXCLUDED:** All supervisory and managerial employees of the Judicial District Departments of Corrections in the classifications listed below, all confidential employees, all other employees of the State of Iowa, and all employees excluded by Section 20.4 of the Code of Iowa (1985):

Accounting Clerk, Administrative Assistant, Administrative Officer, Administrative Secretary, Admissions Secretary, Area Supervisor, Area Supervisor (Probation), Area Supervisor (Pre-Trial and Pre-sentence), Area Supervisor (Pre-Trial, Pre-sentence, and Probation), Assistant Director, Assistant Director Corrections, Assistant to Director, Assistant Finance Officer, Associate Director, Bookkeeper, Case Supervisor, Control Supervisor, Corrections Supervisor, Clerical Supervisor, Director, Director R.F.C., District Director, Division Director, Division Supervisor, Executive Director, Executive Secretary, Facility Director, Finance Officer, Fiscal Officer, House Supervisor, Lead Agent, Lead Interviewer, Lead Residential Training Specialist, Office Manager, Parole Supervisor, Pre-Trial Supervisor, Programmer/Analyst, Probation Supervisor, Residential Director, Residential Facility Director, Residential Facility Manager, Residential Facility Supervisor, Residential Manager, Residential Supervisor, Secretary Supervisor, Supervisor, Supervisor R.C.F., and Volunteer Coordinator.