



# ADMINISTRATIVE RULE WAIVER REQUEST: EXTENSION OF ELIGIBLE LIST

**Petitioner Name:** Cory Turner, CCUSO Superintendent & MHDS Division Administrator

**Contact Information:** (712) 225-6948, cturner@dhs.state.ia.us

**Hiring Authority:** Brad Wittrock, CCUSO Deputy Superintendent

**Administrative Rule to be Waived:** 11—56.5(8A) Expiration of a list.

**Statement of Rule:**

The expiration of a list shall be 120 calendar days following the date of issue unless otherwise approved by the director. All appointments or promotions must be reported to the director before the expiration date of the list. Effective dates of appointments or promotions must be no later than 60 days after the expiration date of the list unless otherwise authorized by the director, except that appointments or promotions "pending graduation" or "pending license" shall be allowed to be effective up to nine months following the expiration date of the list.

**List the names of the persons or the description of the class known by petitioner to be affected:**

Treatment Program Supervisor  
\_\_\_\_\_  
\_\_\_\_\_

**Briefly describe the change requested, including the portion of the rule to be waived:**

Requesting to extend eligible list for NEOGOV Reg 20-02938 for additional 60 days beyond expiration date of 11/11/20.  
\_\_\_\_\_  
\_\_\_\_\_

**Justification for waiving rule (attach additional sheets, as needed):**

DAS Employee Relations is in the process of conducting a personnel investigation involving two current DHS CCUSO employees who have applied and are candidates for a Treatment Program Supervisor position. DHS requests that the eligible list be extended by 60 days beyond 11/11/20 to ensure that the pending investigation has been completed prior to DHS completing the hiring process for NEOGOV Reg 20-02938.  
\_\_\_\_\_  
\_\_\_\_\_

**Department Director Signature** Jodi Gruening on behalf of Kelly Garcia **Date** 11.03.20

**DAS-HRE Bureau Chief Signature** Brad D. Wittrock **Date** 11/03/2020

**Decision:**

- Granted**
- Denied**

**Signature of DAS Director's Designee/COO of DAS-HRE** Methany Childers **Date** 11-4-2020