| Advanced Talent Development Certificate (ATDC) |
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| Employee Name:      | Certificate Start Date:      |  |
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| Department:      | Certificate Completion Date:      |  |

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| **Date Completed:** | **Employee Initial:** |  **Course:** |
|       |  |  |       |  | **Advanced Principles of Communication – Part 1: Authenticity** |
|       |  |  |       |  | **Advanced Principles of Communication – Part 2: Coaching** |
|       |  |  |       |  | **Creating a Violence Free Workplace** |
|       |  |  |       |  | **Enhancing Team Membership** |
|       |  |  |       |  | **Getting Things Done** |
|       |  |  |       |  | **Managing Stress & Workplace Accountability** |
|       |  |  |       |  | **The Role of the Lead Worker** |
|       |  |  |       |  | **Strategies for Achieving Work/Life Balance** |
|       |  |  |       |  | **Thriving on Change** |

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|       |
| Employee Signature |
|       |
| Supervisor Signature |
|       |
| Training Liaison Signature |
|       |
| Performance & Development Signature |

