



Iowa State Capitol Complex Site Feature Application

Part III. Site Impact

Designate whether the proposed Site Feature will be permanent or temporary:

The proposed Site Feature will be a permanent addition to the grounds of the Capitol Complex and will require permanent changes to the grounds to accommodate the Site Feature.

The proposed Site Feature will be a temporary addition to the grounds of the Capitol Complex, will not occupy the grounds for more than one (1) year, and will not require modification of the Capitol Complex grounds.

Part IV. Design Description

Provide a detailed description of the proposed Site Feature design, including the following elements as applicable:

- A. Setting. Propose one or more preferred locations for the Site Feature. Describe how the Site Feature’s setting is compatible and supportive to the Capitol Complex buildings and grounds and is consistent with the Iowa State Capitol Complex Master Plan. Submit supplemental graphics depicting the Site Feature and site locations.
- B. Design. Identify the professional designer(s) for the site feature.
- C. Size and scale. Describe the size and scale of the Site Feature, demonstrating how it will be appropriate and compatible with its setting and surrounding environment.
- D. Materials. Describe the materials to be used for the Site Feature. Materials must be chosen for durability, appearance and maintainability.
- E. Installation and Care. Identify the professional contractor(s) who will construct and install the site feature. Also, identify any anticipated care and maintenance needs anticipated for this Site Feature.
- F. Evening illumination. Describe plans for evening illumination, if any. The Site Feature may be enhanced with night illumination integral to its design. Such illumination must follow the guidelines enumerated in the Master Plan, must not conflict with other Site Features, open space, buildings and their inhabitants and the overall landscape, and must be additionally considered when establishing the maintenance and conservation endowment fund. All costs related to utility connections are the responsibility of the applicant. Location and details of utility connections shall be approved in advance by the Department of Administrative Services.
- G. Text and inscriptions. Describe text and inscriptions, if any. Authorized text or inscriptions must be meaningful and must include an interpretive component explaining the purpose of the Site Feature. Inscriptions to which names or dates are to be added over time are discouraged. Lists of any kind as a part of a Site Feature are discouraged.

Submit graphic exhibits to illustrate the concept.



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Part V: Funding and Schedule

A. Provide the following cost estimates:

a. Estimated total value of the Site Feature, including all design, development, fabrication, and installation costs. This shall include the cost of any required modifications to the site, such as improvements to sidewalks and utilities.

b. Estimated maintenance and conservation endowment (minimum of 15 percent of the total project value including any donations or grants. Depending on materials and details of the proposed monument, the Commission shall have the right to require an endowment amount larger than the minimum 15% as a condition of approval. The full endowment cost shall be paid to the State of Iowa prior to the start of installation of the Site Feature).

B. Identify planned sources of funding.

C. Describe the proposed timeline for the project. The Site Feature must be completed in its entirety within the approved project schedule.

D. Describe the maintenance and conservation plan necessary for the Site Feature to ensure its continued quality, beauty and function in the future.

E. Designate a single contact person, with contact information (name, address, phone, e-mail).

The Commission reserves the right to request and consider additional issues as may become necessary or relevant to its review. Simply meeting the Site Feature requirements does not guarantee acceptance. Preliminary approval may be granted by the Commission pending a more detailed proposal, but preliminary approval does not assure that final acceptance will be granted.

SUBMIT APPLICATION AND ATTACHMENTS TO:

Director, Department of Administrative Services
Hoover State Office Building, 3rd Floor
1305 E. Walnut Street
Des Moines, IA 50319