




# Upcoming Courses for... August 2020



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4 Investigating Employee Misconduct (MTS NC 118) - (V)	5 Managing Conflict & Resistance in the Workplace (MTS GI 165) - (V)	6	7 New Cohort September 2020 
10  <a href="http://learnatpds.iowa.gov/">http://learnatpds.iowa.gov/</a>	11 Diversity Training for Employees ½ day (MTS GI 450) - (V)	12 Crucial Conversations Day 1 (MTS CC 101)	13 Diversity Training for Employees ½ day (MTS GI 450) - (V) Crucial Conversations Day 2 (MTS CC 101)	14
17	18 Dimensions of Behavior ½ day (MTS GI 312) - (V) Diversity Training for Managers (MTS GI 400) - (V) Project Management Seminar Day 1 (MTS PT 103)	19 Project Management Seminar Day 2 (MTS PT 103) Introduction to State Procurement ½ day (MTS SP 001) - (V)	20 Performance Evaluation (MTS NC 401) - (V) Workplace Harassment ½ day (MTS GI 425) - (V)	21 Advanced Principles of Communication Part 1: Authenticity (MTS AU 010) - (V)
24 Strategic Planning & Systems Thinking (MTS ST 101) - (V)	25 Emotional Intelligence (MTS EI 201) - (V) Listening Skills (MTS LS 001) - (V)	26 Fundamentals of Supervision (MTS FS 200) - (V)	27 Developing Employees (MTS DE 101)	28
31 Generational Diversity (MTS GD 002) - (V)			 Take advantage of State pricing on computer classes through New Horizons. <a href="#">Learn More</a>	